

**LEBANON BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES  
Regular Business Meeting  
April 1, 2025 at 6:30 pm**

**CALL TO ORDER:** D. Elwell called the meeting to order at 6:30 pm

**PUBLICATION  
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 14, 2025

- a. Faxing to two newspapers designated by the Board – Hunterdon County Democrat and Hunterdon Review.
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Lebanon Borough School
- c. Filing with the Clerk of Lebanon Borough

**ROLL CALL:**

Present: *Board Members:*

Daniel Elwell, Board President  
David Abeles, Vice President  
Vincent Maglione  
Benedict Valliere

Absent: Danielle Nugent

*District Administrators:*

Dr. Bruce Arcurio, Chief School Administrator  
Mrs. Patricia Duell, School Business Administrator/Board Secretary

**PLEDGE OF**

**ALLEGIANCE:** D. Elwell led the Board in the Pledge of Allegiance.

**PRESIDENT'S COMMENTS:**

Mr. Elwell commented on how many after school clubs are happening right now and is happy that the teacher's are willing to put in so many extra hours. He also commented on how well Lebanon Borough Students are integrating with the Clinton Public middle school program and saw them at the recent play.

**REPORT OF THE CHIEF SCHOOL ADMINISTRATOR**

**Action 25-CSA-09:**

**BE IT RESOLVED** that the Board of Education hereby accepts the School Safety and HIB report for the month of March, 2025.

**CSA Discussion:**

Discussion on Dr. Arcurio attending Town Council meetings twice a year.

**Motion by: D. Abeles, Second by B. Valliere. The resolution is adopted by the board on a roll call vote as follows: 4 ayes, 0 No, 0 Abstain.**

**Report of the School Business Administrator:**

**Informational:** The next meeting is Tuesday, April 29, 2025 at 6:30 pm; this will be the public hearing for the 25/26 budget.

**Building** – The lead in drinking water tests came back and we have one sink with high levels of lead, which is in the main office. The plumber is scheduled to replace the faucet and eyewash station as well as install a water filter, after which the water will be re-tested.

**Fire Inspection** – The Fire Marshall was here on March 26<sup>th</sup>, we only had 4 minor violations which is a huge improvement over last year. We will need to replace some door hardware on one of the gym doors and clean up some closets for re-inspection.

**ACTION ITEMS 25-BA-33 THROUGH 23-BA-37:**

**Action 25-BA-33:**

**BE IT RESOLVED**, That the Board of Education hereby **approves the following Board Meeting Minutes for:**

**Minutes: Regular Session**  
**March 4, 2025**

**Action 25-BA-34:**

**BE IT RESOLVED**, That the Board of Education hereby **approves the Board Secretary Reports for the period ending:**

**February 28, 2025**

**Action 25-BA-35:**

**BE IT RESOLVED**, That the Board of Education hereby **approves the Treasurer's Reports for the period ending:**

*February 28, 2025*

**Action 25-BA-36:**

***BE IT RESOLVED***, That the Board of Education hereby ***approves the Line item Transfers for the period ending:***

*February 28, 2025*

**Action 25-BA-37:**

***BE IT RESOLVED***, That the Board of Education does hereby certify that as of the date of these reports, no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10 c 3&4

***AND BE IT RESOLVED***, that the Chief School Administrator recommends that the Lebanon Borough Board of Education ***accept the monthly financial reports of the Secretary and Treasurer of School Monies for the following periods:***

*February 28, 2025*

***AND FURTHER RECOMMENDS***, that the Board of Education certify that no major account has been over-expended in violation of NJAC 6A:23A-16.10 and that as of this report date, sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

**Motion for Action Items 25-BA-33 through 25-BA-37:**

***Motion by: B. Valliere, Second by D. Abeles. The resolution is adopted by the board on a roll call vote as follows: 4 ayes, 0 No, 0 Abstain.***

**BA Discussion:**

*Discussion on lead in water.*

*Discussion on Fire Inspection.*

**OLD BUSINESS:**

*Clinton Public Board Meeting Update – Ben Valliere*

*Discussion on Preschool enrollment for the 25/26 school year.*

**FACILITY/FINANCE/POLICY:**

***Action Items 25-FFP-48 through 25-FFP-50:***

**Action item 25-FFP-48:**

***BE IT RESOLVED*** that the Board of Education hereby approves the ***payment of bills for the period ending April 1, 2025 in the amount of \$335,787.82 .***

**Action item 25-FFP-49:**

**BE IT RESOLVED** that the Board of Education hereby approves the following employee travel requests for the 24/25 school year:

<i>Employee</i>	<i>Description</i>	<i>Cost</i>	<i>Mileage</i>
<i>T. Duell</i>	<i>3/25/2025 Purchasing Update Mt. Laurel NJ</i>	<i>\$150.00</i>	<i>OMB</i>
<i>T. Duell</i>	<i>6/5-7/2024 NJ Assoc. of School Business Officials Annual Conference Atlantic City, NJ</i>	<i>\$500</i>	<i>OMB / GSA rates for travel</i>

**Action item 25-FFP-50:**

**BE IT RESOLVED** that the Board of Education hereby approves the 2025-2026 School Calendar as attached.

**Motion for Action Items 25-FFP-48 through 25-FFP-50:**

**Motion by: B. Valliere, Second by V. Maglione. The resolution is adopted by the board on a roll call vote as follows: 4 ayes, 0 No, 0 Abstain.**

**FFP Discussion:**

*Discussion on the OMB travel rate.*

**PERSONNEL/NEGOTIATIONS/CURRICULUM/COMMUNICATIONS:**

**Action Items 25-PNCC-14:**

**Action Item 25-PNCC-14:**

**BE IT RESOLVED** that the Board of Education hereby approves the following clubs and advisors for the 2024/2025 school year as per the LBEA negotiated agreement:

<i>Advisor SMID #</i>	<i>Club Name</i>	
<i>52815990 47342027</i>	<i>Dance</i>	<i>Seasonal, Tuesdays 2/18/25 through 4/29/25</i>
<i>52113875</i>	<i>Chess</i>	<i>Extended, Mondays, Dates TBD</i>

***Motion for Action Items 25-PNCC-14:***

***Motion by: D. Abeles, Second by B. Valliere. The resolution is adopted by the board on a roll call vote as follows: 4 ayes, 0 No, 0 Abstain.***

***PNCC Discussion:***

*Discussion on when the Art Club will be advertised.*

***RECOGNITION OF PUBLIC:***

*None*

***NEW BUSINESS:***

*Discussion on the town garden club doing work on the school grounds.*

***EXECUTIVE SESSION:***

***WHEREAS***, while Sen. Byron M. Baer Open Public Meetings Act requires all meetings of the Lebanon Borough Board of Education to be held in public, NJSA 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session, without the public being permitted to attend, and

***WHEREAS***, the Lebanon Borough Board of Education has determined that the following issue(s) are permitted by NJSA 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session; and

***WHEREAS***, the nature of the following matters, described as specifically as possible without undermining the need for confidentiality are:

***Contract & Legal Matters***

*The length of the Executive Session is estimated to be thirty (30) minutes after which the meeting shall reconvene in public session.*

***THEREFORE, BE IT RESOLVED*** that the Lebanon Borough Board of Education will go into Executive Session for the above stated reasons; and

***BE IT FURTHER RESOLVED*** that the Lebanon Borough Board of Education hereby declares that its discussion of the aforementioned subject will be revealed once a conclusion has been reached as to the matter subject to the discussion.

*Formal action will not be taken.*

**Motion to enter: Motion by B. Valliere, Second by V. Maglione. The full membership of the board adopts the resolution at 7:01 pm.**

**Motion to exit: Motion by B. Valliere, Second by V. Maglione. The full membership of the board adopts the resolution at 7:55 pm.**

***ADJOURNMENT:***

**Action Item 25-AD-09:**

***BE IT RESOLVED*** that the Board of Education adjourns this meeting.

**Motion by B. Valliere, Second by D. Abeles. The full membership of the board adopts the resolution at 7:55 pm.**

*Respectfully Submitted,*

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Patricia Duell  
School Business Administrator/Board Secretary

*Minutes Prepared: April 2, 2025*  
*Minutes remain unofficial until formally adopted by the Board.*

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Daniel Elwell  
Board President

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Date