

**LEBANON BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**AGENDA
Regular Business Meeting
December 9, 2024 at 6:45 pm**

CALL TO ORDER: _____ called the meeting to order at _____

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the public notice on November 18, 2024.

- a. Faxing to two newspapers designated by the Board – Hunterdon County Democrat and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in Lebanon Borough School
- c. Filing with the Clerk of Lebanon Borough

ROLL CALL:

Present:

Board Members:

_____ Daniel Elwell, Board President
_____ David Abeles, Vice President
_____ Jacklyn Carruthers
_____ Danielle Nugent
_____ Benedict Valliere

District Administrators:

_____ Dr. Bruce Arcurio, Chief School Administrator
_____ Mrs. Patricia Duell, School Business Administrator/Board Secretary

PLEDGE OF

ALLEGIANCE: D. Elwell led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS:

AUDIT REPORT

BKC Public Accountants – Kelsey Oakes and Jon Weiss

Report of the School Business Administrator:

Informational: Next Meeting date is scheduled for Monday January 7, 2025 at 6:30 pm

Official election results – Daniel Elwell and Vincent Maglione were elected to the 2 open board seats for the 2025-2028 term. Sad goodbye to Jacklyn Carruthers.

Action Items 25-BA-17 through 25-BA-21:

Action 25-BA-17:

BE IT RESOLVED, That the Board of Education hereby **approves the following Board Meeting Minutes for:**

Minutes: Regular Session

November 12, 2024

Action 25-BA-18:

BE IT RESOLVED, That the Board of Education hereby **approves the Board Secretary Reports for the period ending:**

November 30, 2024

Action 25-BA-19:

BE IT RESOLVED, That the Board of Education hereby **approves the Treasurer's Reports for the period ending:**

November 30, 2024

Action 25-BA-20:

BE IT RESOLVED, That the Board of Education hereby **approves the Line item Transfers for the period ending:**

November 30, 2024

Action 25-BA-21:

BE IT RESOLVED, That the Board of Education does hereby certify that as of the date of these reports, no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10 c 3&4

AND BE IT RESOLVED, that the Chief School Administrator recommends that the Lebanon Borough Board of Education **accept the monthly financial reports of the Secretary and Treasurer of School Monies for the following periods:**

November 30, 2024

AND FURTHER RECOMMENDS, that the Board of Education certify that no major account has been over-expended in violation of NJAC 6A:23A-16.10 and that as of this report date, sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Motion for ACTION ITEMS 25-BA-17 through 25-BA-21:

Motion By: _____

Second: _____

BA Discussion:

Roll Call Vote:

D. Abeles		Jacklyn Carruthers		Daniel Nugent	
Benedict Valliere		Daniel Elwell			

Ayes: _____ No: _____ Abstain: _____

Motion Carries Fails Tabled

OLD BUSINESS:

FACILITY/FINANCE/POLICY:

Action Items 25-FFP-33 through 25-FFP-34:

Action item 25-FFP-33:

BE IT RESOLVED that the Board of Education hereby approves the **payment of bills** for the period ending **December 9, 2024, in the amount of \$ 237,038.64.**

Action item 25-FFP-34:

BE IT RESOLVED that the Board of Education hereby accepts the June 30, 2024 **Annual Comprehensive Financial Report (ACFR)** as prepared by Bedard, Kurwicky & Co. CPAs.

With the following findings:

1. Administrative Practices & Procedures No recommendation
2. Financial Planning, Accounting & Reporting No Recommendation
3. School Purchasing Programs No recommendation
4. Application for State School Aid No recommendation
5. Pupil Transportation No recommendation
6. Facilities and capital assets No recommendation
7. Student Body Activities No recommendation
8. Milk Program No Recommendation
9. Miscellaneous No recommendation
10. Follow-up on prior year findings No recommendation

Motion for Action Items 25-FFP-33 through 25-FFP-34:

Motion By: _____
Second: _____

FFP Discussion:

Roll Call Vote:

D. Abeles		Jacklyn Carruthers		Daniel Nugent	
Benedict Valliere		Daniel Elwell			

Ayes: _____ No:___ Abstain:_____

Motion Carries Fails Tabled

PERSONNEL/NEGOTIATIONS/CURRICULUM/COMMUNICATIONS:

Action Items 25-PNCC-10:

Action Item 25-PNCC-10:

BE IT RESOLVED that the Board of Education hereby approves SMID # 88504618 as advisor for the seasonal Basketball clubs (Boys and Girls) for the 2024/2025 school year as per LBEA negotiated agreement.

Motion for Action Items 25-PNCC-10:

Motion By: _____
Second: _____

PNCC Discussion:

Roll Call Vote:

D. Abeles		Jacklyn Carruthers		Daniel Nugent	
Benedict Valliere		Daniel Elwell			

Ayes: _____ No:___ Abstain:_____

Motion Carries Fails Tabled

RECOGNITION OF PUBLIC:

District's Policy 0167 - Public Participation in Board Meetings. *The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for a period of public comments at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:*

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may*
 - (a) *Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district;*
 - (b) *Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - (c) *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
 - (d) *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

Public Comments:

NEW BUSINESS:

ADJOURNMENT:

Action Item 25-AD-05:

BE IT RESOLVED that the Board of Education adjourns this meeting.

Motion By: _____

Second: _____

All in Favor: _____

Time: _____