

**LEBANON BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA  
Regular Business Meeting  
February 15, 2024 at 6:45 pm**

**CALL TO ORDER:** \_\_\_\_\_ called the meeting to order at \_\_\_\_\_.

**PUBLICATION  
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 26, 2024

- a. Faxing to two newspapers designated by the Board – Hunterdon County Democrat and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Lebanon Borough School
- c. Filing with the Clerk of Lebanon Borough

**ROLL CALL:**

Present: *Board Members:*

\_\_\_\_\_ Daniel Elwell, Board President  
\_\_\_\_\_ David Abeles, Vice President  
\_\_\_\_\_ Jacklyn Carruthers  
\_\_\_\_\_ Danielle Nugent  
\_\_\_\_\_ Benedict Valliere

*District Administrators:*

Dr. Bruce Arcurio, Chief School Administrator  
Mrs. Patricia Duell, School Business Administrator/Board Secretary

**PLEDGE OF  
ALLEGIANCE:**

\_\_\_\_\_ led the Board in the Pledge of Allegiance.

**PRESIDENT'S COMMENTS:**

**AUDIT PRESENTATION:** BKC Auditors, Kelsey Oakes and Jon Weiss

**REPORT OF THE CHIEF SCHOOL ADMINISTRATOR**

**Action 24-CSA-07:**

**BE IT RESOLVED** that the Board of Education hereby accepts the School Safety and HIB report for the month of January , 2024.

**CSA Discussion:**

**Motion by:** \_\_\_\_\_, **Second by** \_\_\_\_\_.

Roll Call:

\_\_\_\_\_ D. Abeles; \_\_\_\_\_ J. Carruthers

\_\_\_\_\_ D. Nugent; \_\_\_\_\_ B. Valliere; \_\_\_\_\_ D. Elwell;

**Report of the School Business Administrator:**

**Informational:** The next meeting is Tuesday, March 5, 2024 at 6:45 pm.

**Personal Disclosure Statements:** Please complete your personal disclosure statements as soon as possible and no later than April 30<sup>th</sup>.

**ACTION ITEMS 24-BA-30 THROUGH 23-BA-34:**

**Action 24-BA-30:**

**BE IT RESOLVED**, That the Board of Education hereby **approves the following Board Meeting Minutes for:**

**Minutes: Regular Session**  
**January 8, 2024**

**Action 24-BA-31:**

**BE IT RESOLVED**, That the Board of Education hereby **approves the Board Secretary Reports for the period ending:**

**December 31, 2023**

**Action 24-BA-32:**

**BE IT RESOLVED**, That the Board of Education hereby **approves the Treasurer's Reports for the period ending:**

**December 31, 2023**

**Action 24-BA-33:**

**BE IT RESOLVED**, That the Board of Education hereby **approves the Line item Transfers for the period ending:**

**December 31, 2023**

**Action 24-BA-34:**

**BE IT RESOLVED**, That the Board of Education does hereby certify that as of the date of these reports, no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10 c 3&4

**AND BE IT RESOLVED**, that the Chief School Administrator recommends that the Lebanon Borough Board of Education **accept the monthly financial reports of the Secretary and Treasurer of School Monies for the following periods:**

**December 31, 2023**

**AND FURTHER RECOMMENDS**, that the Board of Education certify that no major account has been over-expended in violation of NJAC 6A:23A-16.10 and that as of this report date, sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

**Motion for Action Items 24-BA-30 through 23-BA-34:**

**Motion by: \_\_\_\_\_, Second by \_\_\_\_\_.**

**BA Discussion:**

Roll Call:

\_\_\_\_\_ D. Abeles; \_\_\_\_\_ J. Carruthers; \_\_\_\_\_ D. Elwell;  
\_\_\_\_\_ D. Nugent; \_\_\_\_\_ B. Valliere

**OLD BUSINESS:**

**FACILITY/FINANCE/POLICY:**

**Action Items 24-FFP-54 through 24-FFP-56:**

**Action item 24-FFP-54:**

***BE IT RESOLVED*** that the Board of Education hereby approves the **payment of bills** for the period ending **February 15, 2024 in the amount of \$391,028.25.**

**Action item 24-FFP-55:**

***BE IT RESOLVED*** that the Board of Education hereby approves the submission of the Student Safety Data System for report period 1 as attached.

**Action item 24-FFP-56:**

***BE IT RESOLVED*** that the Board of Education hereby approves the field trip for the 6<sup>th</sup> grade students to attend an Anti-Bullying assembly at Clinton Township Middle School on 2/22/2024.

**Action item 24-FFP-57:**

***BE IT RESOLVED*** that the Board of Education hereby **approves the following travel requests for the 2023/2024 school year:**

<b><i>Employee</i></b>	<b><i>Meeting Description</i></b>	<b><i>Dates</i></b>	<b><i>Reimbursement</i></b>
<i>M. Pepe</i>	<i>NJ AMLE Annual Conference Middletown Twp. NJ</i>	<i>3/13/2024</i>	<i>OMB</i>
<i>C. Torres</i>	<i>NJ AHPERD Convention</i>	<i>2/26/2024 to 2/27/2024</i>	<i>OMB</i>

***Motion for Action Items 24-FFP-54 through 24-FFP-57:***

***Motion by: \_\_\_\_\_, Second by \_\_\_\_\_.***

***FFP Discussion:***

*Roll Call:*

\_\_\_\_\_ *D. Abeles;* \_\_\_\_\_ *J. Carruthers;* \_\_\_\_\_ *D. Elwell;*  
\_\_\_\_\_ *D. Nugent;* \_\_\_\_\_ *B. Valliere*

***PERSONNEL/NEGOTIATIONS/CURRICULUM/COMMUNICATIONS:***

***Action Items 24-PNCC-12 through 24-PNCC-14:***

**Action Item 24-PNCC-12:**

**BE IT RESOLVED** that the Board of Education hereby approves Amanda Petty as long term leave replacement for the period January 24, 2024 through December 31, 2024 at MA step 1, prorated to \$28,025 through June 30, 2024.

**Action Item 24-PNCC-13:**

**BE IT RESOLVED** that the Board of Education hereby approves SMID # 47342027 for a Family Leave from the period June 3, 2024 through December 6, 2024 with the use of 23 sick days.

**Action Item 24-PNCC-14:**

**BE IT RESOLVED** that the Board of Education hereby approves Nick Marmorato as substitute custodian at the rate of \$20 per hour for the 2023/2024 school year.

**Motion for Action Items 24-PNCC-12 through 24-PNCC-14:**

**Motion by:** \_\_\_\_\_, **Second by** \_\_\_\_\_.

**PNCC Discussion:**

Roll Call:

\_\_\_\_\_ D. Abeles; \_\_\_\_\_ J. Carruthers; \_\_\_\_\_ D. Elwell;  
\_\_\_\_\_ D. Nugent; \_\_\_\_\_ B. Valliere

**RECOGNITION OF PUBLIC:**

**District's Policy 0167 - Public Participation in Board Meetings.** The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.
2. Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may*
  - (a) *Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district;*
  - (b) *Request any individual to leave the meeting when that person does not observe reasonable decorum;*
  - (c) *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
  - (d) *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

***NEW BUSINESS:***

***ADJOURNMENT:***

***Action Item 24-AD-06:***

***BE IT RESOLVED*** that the Board of Education adjourns this meeting.

***Motion by: \_\_\_\_\_, Second by \_\_\_\_\_.***

***All in Favor: \_\_\_\_\_***

***Time: \_\_\_\_\_***