

**LEBANON BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES**

**Regular Business Meeting  
February 4, 2025 at 6:30 pm**

**CALL TO ORDER:** D. Elwell called the meeting to order at 6:30 pm

**PUBLICATION  
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 14, 2025

- a. Faxing to two newspapers designated by the Board – Hunterdon County Democrat and Hunterdon Review.
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Lebanon Borough School
- c. Filing with the Clerk of Lebanon Borough

**ROLL CALL:**

Present:

*Board Members:*

Daniel Elwell, Board President  
David Abeles, Vice President  
Vincent Maglione  
Danielle Nugent  
Benedict Valliere

*District Administrators:*

Dr. Bruce Arcurio, Chief School Administrator  
Mrs. Patricia Duell, School Business Administrator/Board Secretary

**PLEDGE OF**

**ALLEGIANCE:** D. Elwell\_ led the Board in the Pledge of Allegiance.

**PRESIDENT'S COMMENTS:**

Mr. Elwell welcomed everyone to the meeting and commented on the snowy winter we are having.

**REPORT OF THE CHIEF SCHOOL ADMINISTRATOR**

**Action 25-CSA-07:**

**BE IT RESOLVED** that the Board of Education hereby accepts the School Safety and HIB report for the month of January, 2025.

**Motion by B. Valliere, Second by D. Abeles. The Board adopts the resolution on a roll call vote as follows: 5 ayes, 0 No, 0 Abstain.**

**CSA Discussion**

*Extensive discussion on the Pre-k expansion aid.*

**Report of the School Business Administrator:**

**Informational:** *The next meeting is Tuesday, March 4, 2025 at 6:30 pm.*

**Personal Disclosure Statements:** *Please complete your personal disclosure statements as soon as possible and no later than April 30<sup>th</sup>.*

**Public Hearing on Budget:** *We need to change the May meeting date, the last possible date for the public hearing is May 2<sup>nd</sup>. And we aren't scheduled to meet until May 6<sup>th</sup>. It was agreed to change the meeting date to April is the 29<sup>th</sup>.*

**Policy Review:** *The following policies are up for a first reading:*

<b><i>Policy Name</i></b>	<b><i>Number</i></b>	<b><i>Regulation Name</i></b>	<b><i>Number</i></b>
<i>Harassment, Intimidation, or Bullying (M)</i>	5512		
<i>Student Smoking (M)</i>	5533	<i>Student Smoking</i>	5533
<i>Electronic Surveillance in School Buildings and on School Grounds (M)</i>	7441	<i>Electronic Surveillance in School Buildings and on School Grounds</i>	7441
<i>Cooperation with Law Enforcement Agencies (M)</i>	9320	<i>Cooperation with Law Enforcement Agencies</i>	9320
<i>Acceptable use of Generative Artificial Intelligence</i>	2365		

<i>Eligibility of Resident/Nonresident Students (M)</i>	5111		
<i>Use of Electronic Communication Devices</i>	5516	<i>Use of Electronic Communication Devices</i>	5516
<i>Academic Integrity</i>	5701		
<i>Student Grievance</i>	5710		
<i>Food Services (M)</i>	8500		
<i>Spectator Code of Conduct for Interscholastic Events (M)</i>	9163		

**ACTION ITEMS 25-BA-23 THROUGH 23-BA-27:**

**Action 25-BA-23:**

**BE IT RESOLVED**, That the Board of Education hereby **approves the following Board Meeting Minutes for:**

**Minutes: Regular Session**  
**January 7, 2025**

**Action 25-BA-24:**

**BE IT RESOLVED**, That the Board of Education hereby **approves the Board Secretary Reports for the period ending:**

**December 31, 2024**

**Action 25-BA-25:**

**BE IT RESOLVED**, That the Board of Education hereby **approves the Treasurer’s Reports for the period ending:**

**December 31, 2024**

**Action 25-BA-26:**

**BE IT RESOLVED**, That the Board of Education hereby **approves the Line item Transfers for the period ending:**

**December 31, 2024**

**Action 25-BA-27:**

**BE IT RESOLVED**, That the Board of Education does hereby certify that as of the date of these reports, no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10 c 3&4

**AND BE IT RESOLVED**, that the Chief School Administrator recommends that the Lebanon Borough Board of Education **accept the monthly financial reports of the Secretary and Treasurer of School Monies for the following periods:**

**December 31, 2024**

**AND FURTHER RECOMMENDS**, that the Board of Education certify that no major account has been over-expended in violation of NJAC 6A:23A-16.10 and that as of this report date, sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

**Motion for Action Items 25-BA-23 through 25-BA-27:**

**Motion by D. Abeles, Second by B. Valliere. The Board adopts the resolution on a roll call vote as follows: 5 ayes, 0 No, 0 Abstain.**

**BA Discussion:**

*Discussion on policies reviews, specific request to get printed copies of Policy 2365 and 5516 for discussion next month.*

**RECOGNITION OF PUBLIC:**

Christine Burton, 9 Maple St. – Dr. Burton gave information on personal experience with Preschool expansion aid and how beneficial it will be to our school. She also advised that she is a member of the Garden State Coalition of Schools and advocates to keep the small districts running as they currently are. She gave a strong suggestion to have an artificial policy in place.

**OLD BUSINESS:**

None

**FACILITY/FINANCE/POLICY:**

**Action Items 25-FFP-39 through 25-FFP-43:**

**Action item 25-FFP-39:**

**BE IT RESOLVED** that the Board of Education hereby approves the **payment of bills** for the period ending **February 4, 2025 in the amount of \$298,511.60.**

**Action item 25-FFP-40:**

**BE IT RESOLVED** that the Board of Education hereby approves the submission of the **Student Safety Data System** for report period 1 as attached.

**Action item 25-FFP-41:**

**BE IT RESOLVED** that the Board of Education hereby authorizes the Chief School Administrator to apply for **Preschool Expansion Aid** for the 2025/2026 school year.

**Action item 25-FFP-42:**

**BE IT RESOLVED** that the Board of Education hereby approves the parent paid tuition for **full-day 3 & 4 year-old preschool** at the rate of \$600 per month for the 2025/2026 school year, with full reimbursement if Preschool Expansion Aid is awarded.

**Action item 25-FFP-43:**

**BE IT RESOLVED** that the Board of Education hereby approves the following field trip:

<i>Date</i>	<i>Grade</i>	<i>Place</i>	<i>Transportation</i>
2/25/25	Grade 4-6	Catching the Moon Growing Stage Theatre Newton NJ	Hunterdon County ESC

**Action item 25-FFP-44:**

**BE IT RESOLVED** that the Board of Education hereby approves the first reading of the following policies and regulations:

<i>Policy Name</i>	<i>Number</i>	<i>Regulation Name</i>	<i>Number</i>
Harassment, Intimidation, or Bullying (M)	5512		
Student Smoking (M)	5533	Student Smoking	5533
Electronic Surveillance in School Buildings and on School Grounds (M)	7441	Electronic Surveillance in School Buildings and on School Grounds	7441
Cooperation with Law Enforcement Agencies (M)	9320	Cooperation with Law Enforcement Agencies	9320
Acceptable use of Generative Artificial Intelligence	2365		
Eligibility of Resident/Nonresident Students (M)	5111		

<i>Use of Electronic Communication Devices</i>	5516	<i>Use of Electronic Communication Devices</i>	5516
<i>Academic Integrity</i>	5701		
<i>Student Grievance</i>	5710		
<i>Food Services (M)</i>	8500		
<i>Spectator Code of Conduct for Interscholastic Events (M)</i>	9163		

***Motion for Action Items 25-FFP-39 through 25-FFP-44:***

***Motion by B. Valliere, Second by D. Nugent. The Board adopts the resolution on a roll call vote as follows: 5 ayes, 0 No, 0 Abstain.***

***FFP Discussion:***

*Discussion on whether or not to charge Pre-k tuition for the start of the 25/26 school year.*

***PERSONNEL/NEGOTIATIONS/CURRICULUM/COMMUNICATIONS:***

***Action Items 25-PNCC-13:***

***Action Item 25-PNCC-13:***

***BE IT RESOLVED*** that the Board of Education hereby approves SMID # 52815453 and #41861766 as advisors for a Kick Ball Club as per the LBEA negotiated agreement for the 2024/2025 school year.

***Motion for Action Items 25-PNCC-13:***

***Motion by B. Valliere, Second by D. Abeles. The Board adopts the resolution on a roll call vote as follows: 5 ayes, 0 No, 0 Abstain.***

***PNCC Discussion:***

*None*

***NEW BUSINESS:***

Mr. Valliere gave an update on the Clinton Public board meeting which he attended.

Ms. Nugent asked about school safety drills and ICE protocols if any agents come to the school. Is there a written plan in place?

***ADJOURNMENT:***

***Action Item 25-AD-07:***

***BE IT RESOLVED*** that the Board of Education adjourns this meeting.

***Motion by B. Valliere, Second by V. Maglione. The full membership of the Board adopts the resolution at 8:02 pm.***

*Respectfully Submitted,*

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Patricia Duell  
School Business Administrator/Board Secretary

Minutes prepared 2/5/2025  
Minutes remain unofficial until formally adopted by the Board.

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Daniel Elwell  
Board President

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Date