

**LEBANON BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**AGENDA
Regular Business Meeting
July 29, 2025 at 6:30 pm**

CALL TO ORDER: _____ called the meeting to order at _____.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on June 24, 2025

- a. Faxing to two newspapers designated by the Board – Hunterdon County Democrat and Hunterdon Review
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Lebanon Borough School
- c. Filing with the Clerk of Lebanon Borough

ROLL CALL:

Present:

Board Members:

_____ David Abeles, Board President
_____ Danielle Nugent, Vice President
_____ Vincent Maglione
_____ Benedict Valliere

District Administrators:

_____ Dr. Bruce Arcurio, Chief School Administrator
_____ Mrs. Patricia Duell, School Business Administrator/Board Secretary

**PLEDGE OF
ALLEGIANCE:**

_____ led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS

Interviews for Open Board Seat for formal appointment at September 2, 2025 meeting

Chrisi Dower
Doug Mathewson

Board Action:

Motion by: _____ to Nominate _____ to fill the open board seat effective
7/29/2025 through December 31, 2025. Second by: _____.

Discussion:

Roll Call:

V. Maglione`
D. Nugent
B. Valliere
D. Abeles

Motion carries fails tabled

Oath of Office by Board Secretary

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

Action 26-CSA-01:

BE IT RESOLVED that the Board of Education hereby accepts the School Safety and HIB report
for the months of July 2025.

Motion by: _____, ***Second by*** _____.

CSA Discussion:

Roll Call:

	<i>V. Maglione</i>		<i>D. Nugent</i>		<i>B. Valliere</i>
	<i>D. Abeles</i>				

Ayes: *No:* *Abstain:*

Motion: Carries Fails Tabled

Report of the School Business Administrator:

Policy Review: First reading of the following policies and regulations:

<i>Policy #</i>	<i>Title</i>	<i>Regulation #</i>	<i>Title</i>
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0173	Duties of Public School Accountant		
0174	Legal Services (M)		
0177	Professional Services (M)		
1570	Internal Controls (M)	1570	Internal Controls (M)
6111	Special Education Medicaid Initiative Program (M)	6111	Special Education Medicaid Initiative Program (M)
6220	Budget Preparation (M)	6220	Budget Preparation
0143	Board Member Election and Appointment		
1636.01	Notification of Promotion, New Job and Transfer Opportunities		
1648.15	Recordkeeping for Healthcare Settings in School Buildings Covid 19 (Abolished)		
2422	Statutory Curricular Requirements (M)		
5117	Interdistrict Public School Choice	5117	Interdistrict Public School Choice
5339.01	Student Sun Protection		

Informational: The next meeting is Tuesday, September 2, 2025 at 6:30 pm.

ACTION ITEMS 26-BA-01 THROUGH 26-BA-05:

Action 26-BA-01:

BE IT RESOLVED, That the Board of Education hereby **approves the following Board Meeting Minutes for:**

Minutes: Regular Session
June 17, 2025

Minutes: Executive Session
June 17, 2025

Action 26-BA-02:

BE IT RESOLVED, That the Board of Education hereby **approves the Board Secretary Reports for the period ending:**

June 30, 2025 (Audited)

Action 26-BA-03:

BE IT RESOLVED, That the Board of Education hereby **approves the Treasurer's Reports for the period ending:**

June 30, 2025 (Audited)

Action 26-BA-04:

BE IT RESOLVED, That the Board of Education hereby **approves the Line item Transfers for the period ending:**

June 30, 2025 (Audited)

Action 26-BA-05:

BE IT RESOLVED, That the Board of Education does hereby certify that as of the date of these reports, no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10 c 3&4

AND BE IT RESOLVED, that the Chief School Administrator recommends that the Lebanon Borough Board of Education **accept the monthly financial reports of the Secretary and Treasurer of School Monies for the following periods:**

June 30, 2025 (Audited)

AND FURTHER RECOMMENDS, that the Board of Education certify that no major account has been over-expended in violation of NJAC 6A:23A-16.10 and that as of this report date, sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Motion for Action Items 26-BA-01 through 26-BA-05:

Motion by: _____, Second by _____.

BA Discussion:

Roll Call:

	<i>V. Maglione</i>		<i>D. Nugent</i>		<i>B. Valliere</i>
	<i>D. Abeles</i>				

Ayes: No: Abstain:

Motion: Carries Fails Tabled

OLD BUSINESS:

Pre K Expansion Discussion – B. Arcurio

Clinton Public School Meeting Update – B. Valliere

FACILITY/FINANCE/POLICY:

Action Items 26-FFP-01 through 26-FFP-15:

Action item 26-FFP-01:

BE IT RESOLVED that the Board of Education hereby approves the **payment of bills** for the period ending **July 29, 2025 in the amount of \$ 177,508.17.**

Action item 26-FFP-02:

BE IT RESOLVED that the Board of Education hereby approves the ***first reading of the following policies and regulations:***

<i>Policy #</i>	<i>Title</i>	<i>Regulation #</i>	<i>Title</i>
0173	Duties of Public School Accountant		
0174	Legal Services (M)		
0177	Professional Services (M)		
1570	Internal Controls (M)	1570	Internal Controls (M)
6111	Special Education Medicaid Initiative Program (M)	6111	Special Education Medicaid Initiative Program (M)
6220	Budget Preparation (M)	6220	Budget Preparation
0143	Board Member Election and Appointment		
1636.01	Notification of Promotion, New Job and Transfer Opportunities		
1648.15	Recordkeeping for Healthcare Settings in School Buildings Covid 19 (Abolished)		
2422	Statutory Curricular Requirements (M)		
5117	Interdistrict Public School Choice	5117	Interdistrict Public School Choice
5339.01	Student Sun Protection		

Action item 26-FFP-03:

BE IT RESOLVED that the Board of Education hereby authorizes the Affirmative Action Team's support and involvement in conducting the needs assessment and implementation of the Comprehensive Equity Plan over a three year period and/or submit an annual Statement of Assurance.

Action item 26-FFP-04:

BE IT RESOLVED that the Board of Education hereby approves the 3 year Comprehensive Equity Plan for School Years 2025/26 through 2027/28 and submission to the Executive County Superintendent.

Action item 26-FFP-05:

BE IT RESOLVED that the Board of Education hereby approves a 2 hour delay for inclement weather/emergency closures for the 2025/26 school year.

Action item 26-FFP-06:

BE IT RESOLVED that the Board of Education hereby approves the following transfer of funds from the General Fund in the 2024/2025 school year:

Tuition Reserve	\$50,000
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<i>Maintenance Reserve</i>	<i>\$60,000 + \$5,172.23 interest earned</i>
<i>Capital Reserve</i>	<i>\$20,828.55</i>

Action item 26-FFP-07:

BE IT RESOLVED that the Board of Education hereby accepts the following State Aid from the 2024/2025 school year to be used in subsequent budgets:

<i>Extraordinary Aid</i>	<i>\$11,007</i>
<i>Non Public Transportation</i>	<i>\$3,736</i>

Action item 26-FFP-08:

BE IT RESOLVED that the Board of Education hereby accepts the following Federal Formula funding grants for the 2025/2026 school year:

<i>IDEA Basic</i>	<i>\$29,075</i>
<i>IDEA Preschool</i>	<i>\$1,928</i>

Action item 26-FFP-09:

BE IT RESOLVED that the Board of Education hereby authorizes the School Business Administrator to submit the IDEA Consolidated Grant Application to the State for the 2025/2026 school year.

Action item 26-FFP-10:

BE IT RESOLVED that the Board of Education hereby approves the following travel requests for the 2025/2026 school year:

<i>Employee</i>	<i>Description</i>	<i>Date</i>	<i>Reimbursement</i>
<i>T. Duell</i>	<i>Hunterdon Warren ASBO Roundtable Asbury NJ</i>	<i>4th Wednesday of each month</i>	<i>OMB</i>
<i>T. Duell</i>	<i>NJASBO Trustee Meetings Robbinsville NJ</i>	<i>3rd Friday of each month</i>	<i>N/A</i>
<i>B. Arcurio</i>	<i>Hunterdon County ASA Roundtable Location TBD</i>	<i>Monthly TBD</i>	<i>OMB</i>
<i>B. Arcurio</i>	<i>Annual Northern Region Superintendent Conference Shawnee PA</i>	<i>9/24-26, 2025</i>	<i>Lodging, Conference Fee & OMB mileage</i>
<i>B. Arcurio</i>	<i>Child Study Team Directors Meetings</i>	<i>Monthly TBD</i>	<i>OMB</i>

	<i>Location TBD</i>		
<i>B. Arcurio</i>	<i>North Hunterdon Vorhees Supt. Articulation Meetings NHVSD Admin Offices</i>	<i>Monthly TBD</i>	<i>OMB</i>

Action item 26-FFP-11:

BE IT RESOLVED that the Board of Education hereby accepts the teacher evaluation **model of Kim Marshall** as the primary model for compliance with Educator Evaluation for New Jersey (EE4NJ).

Action item 26-FFP-12:

BE IT RESOLVED that the Board of Education hereby approves the submission of a **flexibility application/waiver** for the Achieve NJ requirements pertaining to the Kim Marshall evaluation model.

Action item 26-FFP-13:

BE IT RESOLVED that the Board of Education hereby **approves the following evaluation tools for the 2025/2026 school year:**

***Marshall Model and Teacher Evaluation Rubric
Evaluation Form for Nurse Evaluation Tool
Evaluation Form for Paraprofessional Evaluation Tool
Evaluation Form for Related Services Evaluation Tool
Evaluation Form for Custodial Evaluation Tool
Evaluation Form for Business Administrator Evaluation Tool***

Action item 26-FFP-14:

BE IT RESOLVED that the Board of Education hereby **approves the 2024-2025 Virtual or Remote Instruction Plan as attached.**

Action item 26-FFP-15:

BE IT RESOLVED that the Board of Education hereby **approves the following curricula for the 2025/2026 school year:**

***K-6 Art
K-6 Dance
K-6 Theatre
K-6 Spanish
K-6 Social Studies
K-6 Science***

*K-6 Math
K-6 General Music
K-6 Health and Physical Education
K-6 English/Language Arts
Pre K – The Creative Curriculum*

Motion for Action Items 26-FFP-01 through 26-FFP-15:

Motion by: _____, Second by _____.

FFP Discussion:

Roll Call:

	<i>V. Maglione</i>		<i>D. Nugent</i>		<i>B. Valliere</i>
	<i>D. Abeles</i>				

Ayes: No: Abstain:

Motion: Carries Fails Tabled

PERSONNEL/NEGOTIATIONS/CURRICULUM/COMMUNICATIONS:

Action Items 26-PNCC-01 through 26-PNCC-3:

Action Item 26-PNCC-01:

BE IT RESOLVED that the Board of Education hereby accepts the resignation of Kelly Baker, Art Teacher effective July 7, 2025.

Action Item 26-PNCC-02

BE IT FURTHER RESOLVED that the Board of Education hereby approves Chad Hester as substitute Custodian for the 2025/2026 school year at the rate of \$25 per hour.

Action Item 26-PNCC-03

BE IT FURTHER RESOLVED that the Board of Education hereby approves Terri Johnson as .25 Art Teacher on Step BA 4 at the rate of \$15,170.

Motion for Action Items 26-PNCC-01 through 26-PNCC-03:

Motion by: _____, Second by _____.

PNCC Discussion:

Roll Call:

	<i>V. Maglione</i>		<i>D. Nugent</i>		<i>B. Valliere</i>
	<i>D. Abeles</i>				

Ayes: No: Abstain:

Motion: Carries Fails Tabled

RECOGNITION OF PUBLIC:

District's Policy 0167 - Public Participation in Board Meetings. *The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for a period of public comments at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
- 2. Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
- 5. The presiding officer may*
 - (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district;*
 - (b) Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
 - (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

NEW BUSINESS:

ADJOURNMENT:

Action Item 26-AD-01:

BE IT RESOLVED that the Board of Education adjourns this meeting.

Motion by: _____, ***Second by*** _____.

All in Favor: _____

Time: _____