

Lebanon Borough School

PTA Planning Meeting

7/30/25

Attendance: Heather Berg (call-in), Kristen Abeles, Ruth Karavidas (call-in), Danielle Valliere, Brandon Borzelli

Paperwork: Agenda, Treasurers Report, Log of Expenses/Deposits

The meeting was called to order at 6:30 by Heather Berg.

Topics Discussed:

- Updating PTA Bylaws: We are overdue for updating our bylaws. Kristen Abeles will make these updates and send to the local PTA council. Here are the changes the PTA Board has decided to make:
 - The Vice President and Treasurer will now be elected on the odd-numbered years. The President and Secretary will be elected on the even-numbered years.
 - Six members of the PTA will now constitute a quorum, due to declining attendance at the PTA meetings.
 - The memberships dues will remain the same, at \$8.00 per member. Half of these will go to the state, and half is for us to keep.
 - We are not part of a PTA Council.
- The PTA insurance audit is due at the end of September. Danielle Valliere will submit this, and the contents will be approved at the first official meeting. The policy does not lapse until October 1. Everything is remaining the same; Daneille must certify this electronically.
- Here are the results of the elections for PTA Board. Danielle Valliere is the new PTA Treasurer and Brandon Borzelli is the new PTA Vice President.
 - Kristen Abeles nominated Danielle Valliere for PTA Treasurer, and Heather Berg seconded. All approved.
 - Danielle Valliere nominated Brandon Borzelli for PTA Vice President, and Kristen Abeles seconded. All approved.
- All agreed that co-hosting the Movie Night in the Park with the Lebanon Recreation Committee would be a good way to coordinate with the committee, without too much commitment on our part. This will take place in October.
- We will host an Ice Cream Social at the beginning of the year, as usual, on Friday 9/5. We will hand out ice cream bars again, as we did last year, as that was a low maintenance and allergy-friendly solution. Heather Berg will reach out to the parents who ran the Ice Social at the end of last school year, since they did such a good job with that event.
- Back to School Night will be on September 11. The PTA will host a table, as usual, with signups.
- We will host pizza lunch on the days that Clinton Public is not providing lunch. This year all agreed it would be easier to send out signups prior to each pizza event rather than at the

beginning of the school year. This will eliminate the confusion of parents forgetting whether their children were signed up.

- Pre-K orientation will be on August 6, from 6:00-7:00pm. Heather Berg will reach out to Dr. Arcurio and Mrs. Muia to see if they would like her to attend as a PTA representative. Danielle Valliere will be there as well.

The meeting was adjourned by Heather Berg at 7:15pm.