

**LEBANON BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**AGENDA
Regular Business Meeting
June 13, 2024 at 6:45 pm**

CALL TO ORDER: _____ called the meeting to order at _____.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on May 8, 2024.

- a. Faxing to two newspapers designated by the Board – Hunterdon County Democrat and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Lebanon Borough School
- c. Filing with the Clerk of Lebanon Borough

ROLL CALL:

Present:

Board Members:

_____ Daniel Elwell, Board President

_____ David Abeles, Vice President

_____ Jacklyn Carruthers

_____ Danielle Nugent

_____ Benedict Valliere

District Administrators:

Dr. Bruce Arcurio, Chief School Administrator

Mrs. Patricia Duell, School Business Administrator/Board Secretary

PLEDGE OF

ALLEGIANCE: _____ led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS:

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

Action 24-CSA-11:

BE IT RESOLVED that the Board of Education hereby accepts the School Safety and HIB report for the month of May, 2024.

Motion by: _____, **Second by** _____.

CSA Discussion:

Roll Call:

_____ D. Abeles; _____ J. Carruthers

_____ D. Nugent; _____ B. Valliere; _____ D. Elwell;

Ayes: No: Abstain:

Motion: Carries Fails Tabled

Report of the School Business Administrator:

Informational: We will need to change the date for the August board meeting, please review your summer calendar so we can find a date in the last week of July or second week of August.

Audit – The auditors will be on site July 17th and 18th for the 2024 fiscal year audit.

Budget – We are ending in a good position with this year’s budget. The COVID grant funds will be completed by the end of the summer and whatever was not used will be returned or possibly re-purposed by the State. I anticipate being able to put money into the Tuition reserve and maintenance reserve at the end of the year.

ACTION ITEMS 24-BA-45 THROUGH 23-BA-49:

Action 24-BA-50:

BE IT RESOLVED, That the Board of Education hereby **approves the following Board Meeting Minutes for:**

Minutes: Regular Session
May 7, 2024

Minutes Executive Session
May 7, 2024

Action 24-BA-51:

BE IT RESOLVED, That the Board of Education hereby **approves the Board Secretary Reports for the period ending:**

May 7, 2024

Action 24-BA-52:

BE IT RESOLVED, That the Board of Education hereby **approves the Treasurer's Reports for the period ending:**

May 7, 2024

Action 24-BA-53:

BE IT RESOLVED, That the Board of Education hereby **approves the Line item Transfers for the period ending:**

May 7, 2024

Action 24-BA-54:

BE IT RESOLVED, That the Board of Education does hereby certify that as of the date of these reports, no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10 c 3&4

AND BE IT RESOLVED, that the Chief School Administrator recommends that the Lebanon Borough Board of Education **accept the monthly financial reports of the Secretary and Treasurer of School Monies for the following periods:**

May 7, 2024

AND FURTHER RECOMMENDS, that the Board of Education certify that no major account has been over-expended in violation of NJAC 6A:23A-16.10 and that as of this report date, sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Motion for Action Items 24-BA-50 through 23-BA-54:

Motion by: _____, **Second by** _____.

BA Discussion:

Roll Call:

_____ *D. Abeles;* _____ *J. Carruthers*

_____ *D. Nugent;* _____ *B. Valliere;* _____ *D. Elwell;*

Ayes: *No:* *Abstain:*

Motion: Carries Fails Tabled

OLD BUSINESS:

FACILITY/FINANCE/POLICY:

Action Items 24-FFP-73 through 24-FFP-86:

Action item 24-FFP-73:

BE IT RESOLVED that the Board of Education hereby approves the **payment of bills** for the period ending **June 13, 2024 in the amount of \$ 492,568.23.**

Action item 24-FFP-74:

BE IT RESOLVED that the Board of Education hereby approves the facility use for Fine Tuned Performing Arts for the period June 24, 2024 through June 28, 2024 at the rate of \$25 per day.

Action item 24-FFP-75:

BE IT RESOLVED that the Board of Education hereby approves the ARP Safe Return Plan as attached for the 2024/2025 school year.

Action item 24-FFP-76:

BE IT RESOLVED that the Board of Education hereby approves Application for Dual Use of Space for the 2024/2025 school year as attached.

Action item 24-FFP-77:

BE IT RESOLVED that the Board of Education hereby approves the Annual Toilet Room Facilities report for the 2024/2025 school year.

Action item 24-FFP-78:

BE IT RESOLVED that the Board of Education hereby approves the agreement with Delta T Group to provide custodial services beginning July 1, 2024 as attached.

Action item 24-FFP-78:

BE IT RESOLVED that the Board of Education hereby approves the SFA to SFA Contract with the Clinton-Glen Gardner School District for the 2024/2025 school year as follows:

Type of Meals: Breakfast @ \$2.00 per meal student price
 Breakfast @ 2.50 per meal adult price
 Lunch @ \$4.00 per meal, student price
 Lunch @ \$4.50 per meal, adult price

Estimated Contract Amount: \$19,800

Action item 24-FFP-79:

BE IT RESOLVED that the Board of Education hereby approves the Lebanon Borough School District HIB Grade report at attached for the 2022/2023 school year.

Action item 24-FFP-80:

BE IT RESOLVED that the Board of Education hereby approves the voiding of the following outstanding checks from the General Fund for the 2023/2024 school year:

Check # 6838 \$176.98

Check # 7035 \$23.98

Action item 24-FFP-81:

BE IT RESOLVED that the Board of Education hereby approves the tuition rates for the 2024/2025 school year as follows:

\$3,000 per year for each ½ day session in Pre-School

\$6,000 per year for each full day session in Pre-School

\$10,000 per year for full day Elementary School aged students K-6

Action item 23-FFP-82:

BE IT RESOLVED that the Board of Education hereby approves the out of district placement for SID 7139964337 @ 33,959 for the 2024/2025 school year.

Action item 23-FFP-83:

BE IT RESOLVED that the Board of Education hereby approves the out of district placement for 3 extended school year students for the period July 1, 2024 through August 31, 2024 at the rate of \$3,744 per student.

Action item 23-FFP-84:

BE IT RESOLVED that the Board of Education hereby approves the send/receive tuition contract with the Clinton-Glen Gardner Board of Education for 7th and 8th grade students attending the Clinton Public School for the 2024/2025 school year as follows:

17 General education students @ 15,918 = \$270,606

6 Special education students @ 15,918 = \$95,508

1 tuition adjustment @ 16,841 = \$16,841

Action item 23-FFP-85:

BE IT RESOLVED that the Board of Education hereby authorizes the School Business Administrator to **transfer funds pending availability** from the General Fund in the 2023/2024 school year to the following accounts as listed:

1. Capital Reserve Account up to \$100,000

2. Maintenance Reserve Account up to \$100,000

3. Tuition Reserve Account up to \$100,000

Action item 23-FFP-86:

BE IT RESOLVED that the Board of Education hereby accepts the New Jersey Quality Single Accountability Continuum (NJQSAC) grades reported by the Hunterdon County Executive Superintendent as follows:

<i>NJQSAC Area</i>	<i>Placement (Grade)</i>
<i>Instruction and Program</i>	<i>86%</i>
<i>Fiscal Management</i>	<i>98%</i>
<i>Governance</i>	<i>100%</i>
<i>Operations</i>	<i>98%</i>
<i>Personnel</i>	<i>100%</i>

Motion for Action Items 24-FFP-73 through 24-FFP-86:

Motion by: _____, Second by _____.

FFP Discussion:

Roll Call:

_____ *D. Abeles;* _____ *J. Carruthers*

_____ *D. Nugent;* _____ *B. Valliere;* _____ *D. Elwell;*

Ayes: *No:* *Abstain:*

Motion: Carries Fails Tabled

PERSONNEL/NEGOTIATIONS/CURRICULUM/COMMUNICATIONS:

Action Items 24-PNCC-24 through 24-PNCC-:

Action Item 24-PNCC-24:

BE IT FURTHER RESOLVED that the Board of Education hereby approves Jeffery VanNorman as full time Custodian/Maintenance worker at the rate of \$50,000 for the 2024/2025 school year.

Action Item 24-PNCC-25:

BE IT RESOLVED that the Board of Education hereby approves SMID # 30734578 for 3 days during July and August 2023 for Health Office duties at the 2024/2025 per diem rate.

Action Item 24-PNCC-26:

BE IT RESOLVED that the Board of Education hereby approves SMID # 52815453 as an instructional aide for the extended school year program at the rate of \$18 per hour from the period July 1, 2024 through August 31, 2024.

Action Item 24-PNCC-27:

BE IT RESOLVED that the Board of Education hereby approves the following staff members for summer programs funded by the American Rescue Plan ESSER III grants as attached:

Program	SMID#
Preschool Camp 8/23/2024	10607588 and Aide TBD
Kindergarten Camp 8/23/2024	52815990 and Aide TBD
Art Camp (dates TBD)	35785112 and Aide TBD
ELL Tutoring	19740226

Action Item 23-PNCC-28:

BE IT RESOLVED that the Board of Education hereby approves SMID# 44759470 for 3 days during the summer months of July and August 2024 for CST Evaluations and services at the 2024/2025 per diem rate.

Motion for Action Items 24-PNCC-24 through 24-PNCC-28:

Motion by: _____, **Second by** _____.

PNCC Discussion:

Roll Call:

_____ D. Abeles; _____ J. Carruthers

_____ D. Nugent; _____ B. Valliere; _____ D. Elwell;

Ayes: **No:** **Abstain:**

Motion: Carries Fails Tabled

RECOGNITION OF PUBLIC:

District's Policy 0167 - Public Participation in Board Meetings. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for a period of public comments at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.

2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may*
 - (a) *Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district;*
 - (b) *Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - (c) *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
 - (d) *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

NEW BUSINESS:

EXECUTIVE SESSION:

WHEREAS, while Sen. Byron M. Baer Open Public Meetings Act requires all meetings of the Lebanon Borough Board of Education to be held in public, NJSA 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session, without the public being permitted to attend, and

WHEREAS, the Lebanon Borough Board of Education has determined that the following issue(s) are permitted by NJSA 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session; and

WHEREAS, the nature of the following matters, described as specifically as possible without undermining the need for confidentiality are:

**CSA Evaluation
LBEA Negotiations/Contract**

The length of the Executive Session is estimated to be sixty (60) minutes after which the meeting shall reconvene in public session.

THEREFORE, BE IT RESOLVED that the Lebanon Borough Board of Education will go into Executive Session for only the above state reasons; and

BE IT FURTHER RESOLVED that the Lebanon Borough Board of Education hereby declares that its discussion of the aforementioned subject will be revealed once a conclusion has been reached as to the matter subject to the discussion.

Formal action will not be taken.

Motion to enter: _____ Second: _____ Time: _____

Motion to exit: _____, Second: _____ Time: _____

ADJOURNMENT:

Action Item 24-AD-10:

BE IT RESOLVED that the Board of Education adjourns this meeting.

Motion by: _____, Second by _____.

All in Favor: _____

Time: _____