

**LEBANON BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**AGENDA
Regular Business Meeting
March 4, 2025 at 6:30 pm**

CALL TO ORDER: _____ called the meeting to order at _____.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 14, 2025

- a. Faxing to two newspapers designated by the Board – Hunterdon County Democrat and Hunterdon Review.
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Lebanon Borough School
- c. Filing with the Clerk of Lebanon Borough

ROLL CALL:

Present:

Board Members:

_____ Daniel Elwell, Board President
_____ David Abeles, Vice President
_____ Vincent Maglione
_____ Danielle Nugent
_____ Benedict Valliere

District Administrators:

_____ Dr. Bruce Arcurio, Chief School Administrator
_____ Mrs. Patricia Duell, School Business Administrator/Board Secretary

PLEDGE OF

ALLEGIANCE: _____ led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS:

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

Action 25-CSA-08:

BE IT RESOLVED that the Board of Education hereby accepts the School Safety and HIB report for the month of February, 2025.

CSA Discussion:

Motion by: _____, **Second by** _____.

Roll Call:

<i>D. Abeles</i>		<i>V. Maglione</i>		<i>D. Nugent</i>		<i>B. Valliere</i>	
<i>D. Elwell</i>							

Ayes _____ **No** _____ **Abstain** _____

Report of the School Business Administrator:

Informational: The next meeting is Tuesday, April 2, 2025 at 6:30 pm.

Personal Disclosure Statements: Please complete your personal disclosure statements as soon as possible and no later than April 30th.

Public Hearing on Budget: We need to change the May meeting date, the last possible date for the public hearing is May 2nd. And we aren't scheduled to meet until May 6th. The last Tuesday in April is the 29th.

Policy Review: The following policies are up for a second reading:

Policy Name	Number	Regulation Name	Number
<i>Harassment, Intimidation, or Bullying (M)</i>	<i>5512</i>		
<i>Student Smoking (M)</i>	<i>5533</i>	<i>Student Smoking</i>	<i>5533</i>
<i>Electronic Surveillance in School Buildings and on School Grounds (M)</i>	<i>7441</i>	<i>Electronic Surveillance in School Buildings and on School Grounds</i>	<i>7441</i>
<i>Cooperation with Law Enforcement Agencies (M)</i>	<i>9320</i>	<i>Cooperation with Law Enforcement Agencies</i>	<i>9320</i>

Acceptable use of Generative Artificial Intelligence	2365		
Eligibility of Resident/Nonresident Students (M)	5111		
Use of Electronic Communication Devices	5516	Use of Electronic Communication Devices	5516
Academic Integrity	5701		
Student Grievance	5710		
Food Services (M)	8500		
Spectator Code of Conduct for Interscholastic Events (M)	9163		

ACTION ITEMS 25-BA-28 THROUGH 23-BA-32:

Action 25-BA-28:

BE IT RESOLVED, That the Board of Education hereby **approves the following Board Meeting Minutes for:**

Minutes: Regular Session
February 4, 2025

Action 25-BA-29:

BE IT RESOLVED, That the Board of Education hereby **approves the Board Secretary Reports for the period ending:**

January 31, 2024

Action 25-BA-30:

BE IT RESOLVED, That the Board of Education hereby **approves the Treasurer’s Reports for the period ending:**

January 31, 2024

Action 25-BA-31:

BE IT RESOLVED, That the Board of Education hereby **approves the Line item Transfers for the period ending:**

January 31, 2024

Action 25-BA-32:

BE IT RESOLVED, That the Board of Education does hereby certify that as of the date of these reports, no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10 c 3&4

AND BE IT RESOLVED, that the Chief School Administrator recommends that the Lebanon Borough Board of Education accept the monthly financial reports of the Secretary and Treasurer of School Monies for the following periods:

January 31, 2024

AND FURTHER RECOMMENDS, that the Board of Education certify that no major account has been over-expended in violation of NJAC 6A:23A-16.10 and that as of this report date, sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Motion for Action Items 25-BA-28 through 25-BA-32:

Motion by: _____, Second by _____.

BA Discussion:

Roll Call:

<i>D. Abeles</i>		<i>V. Maglione</i>		<i>D. Nugent</i>		<i>B. Valliere</i>	
<i>D. Elwell</i>							

Ayes _____ No _____ Abstain _____

OLD BUSINESS:

Discussion on Driveway lease agreement

FACILITY/FINANCE/POLICY:

Action Items 25-FFP-44 through 25-FFP-47:

Action item 25-FFP-44:

BE IT RESOLVED that the Board of Education hereby approves the **payment of bills** for the period ending **March 4, 2025 in the amount of \$307,684.44.**

Action item 25-FFP-45:

BE IT RESOLVED that the Board of Education hereby approves the following field trip:

<i>Date</i>	<i>Grade</i>	<i>Place</i>	<i>Transportation</i>
<i>5/9/2025</i>	<i>Grade 3-6</i>	<i>Morris Museum Morristown NJ</i>	<i>Hunterdon County ESC</i>

Action item 25-FFP-46:

BE IT RESOLVED that the Board of Education hereby approves the Tentative Budget for the 2025/2026 school year using the state aid figures; and the School Business Administrator to be authorized to submit the following proposed budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline; And

	General Fund:	Special Revenues:	Total:
2025/2026 Total Expenditures:	3,436,829	25,320	3,462,149
Less: Anticipated Local Revenue	59,900	0	59,900
Less: Anticipated 2024/2025 State Aid Revenues:	157,410	25,320	182,730
Less: Budgeted Reserve Funds	167,785	0	167,785
2024/2025 Taxes to be raised:	3,051,734	0	3,051,734

BE IT FURTHER RESOLVED that a public hearing be held at the Lebanon Borough School Library, 6 Maple Street, Lebanon, NJ on April 24 ,2025 at 6:30 pm for the purpose of conducting a public hearing on the final budget for the 2024/2025 school year.

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A: 23A-7.3 et. seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A: 23A-7.3 et. seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3(b)1, to a maximum expenditure of \$25,000 for all staff and board members.

Action item 25-FFP-47:

BE IT RESOLVED that the Board of Education hereby approves the second reading and adoption of the following policies and regulations:

<i>Policy Name</i>	<i>Number</i>	<i>Regulation Name</i>	<i>Number</i>
<i>Harassment, Intimidation, or Bullying (M)</i>	5512		
<i>Student Smoking (M)</i>	5533	<i>Student Smoking</i>	5533
<i>Electronic Surveillance in School Buildings and on School Grounds (M)</i>	7441	<i>Electronic Surveillance in School Buildings and on School Grounds</i>	7441
<i>Cooperation with Law Enforcement Agencies (M)</i>	9320	<i>Cooperation with Law Enforcement Agencies</i>	9320
<i>Acceptable use of Generative Artificial Intelligence</i>	2365		
<i>Eligibility of Resident/Nonresident Students (M)</i>	5111		
<i>Use of Electronic Communication Devices</i>	5516	<i>Use of Electronic Communication Devices</i>	5516
<i>Academic Integrity</i>	5701		
<i>Student Grievance</i>	5710		
<i>Food Services (M)</i>	8500		
<i>Spectator Code of Conduct for Interscholastic Events (M)</i>	9163		

Motion for Action Items 25-FFP-44 through 25-FFP-47:

Motion by: _____, Second by _____.

FFP Discussion:

Roll Call:

<i>D. Abeles</i>		<i>V. Maglione</i>		<i>D. Nugent</i>		<i>B. Valliere</i>	
<i>D. Elwell</i>							

Ayes _____ No _____ Abstain _____

PERSONNEL/NEGOTIATIONS/CURRICULUM/COMMUNICATIONS:

Action Items 25-PNCC-14:

Action Item 25-PNCC-13:

BE IT RESOLVED that the Board of Education hereby approves the following clubs and advisors for the 2024/2025 school year as per the LBEA negotiated agreement:

<i>Advisor SMID #</i>	<i>Club Name</i>	
<i>52815990</i> <i>47342027</i>	<i>Dance</i>	<i>Seasonal, Tuesdays 2/18/25 through 4/29/25</i>
<i>52113875</i>	<i>Chess</i>	<i>Extended, Mondays, Dates TBD</i>

Motion for Action Items 25-PNCC-13:

Motion by: _____, **Second by** _____.

PNCC Discussion:

Roll Call:

<i>D. Abeles</i>		<i>V. Maglione</i>		<i>D. Nugent</i>		<i>B. Valliere</i>	
<i>D. Elwell</i>							

Ayes _____ No _____ Abstain _____

RECOGNITION OF PUBLIC:

District’s Policy 0167 - Public Participation in Board Meetings. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may*
 - (a) *Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district;*
 - (b) *Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - (c) *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
 - (d) *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

NEW BUSINESS:

ADJOURNMENT:

Action Item 25-AD-08:

BE IT RESOLVED that the Board of Education adjourns this meeting.

Motion by: _____, Second by _____.

All in Favor: _____

Time: _____