

LEBANON BOROUGH SCHOOL DISTRICT
Board of Education
Regular Business Meeting Minutes
November 11, 2021 6:30 pm
Lebanon Borough School Library

CALL TO ORDER: D. Elwell *Called the meeting to order at 6:30 pm.*

PUBLICATION

OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through a public notice on January 21, 2021:

- a. **Faxing to 2 Newspapers** designated by the Board – The Hunterdon County Democrat and the Express Times*
- b. **Posting to the District Website**, posting on the main bulletin board in the main office,*
- c. **Faxing to the Clerk of Lebanon Borough.***

ROLL CALL:

Board Members:

Dan Elwell, President

Jacklyn Carruthers, Vice President

Danielle Nugent

Absent:

David Abeles

District Administrators:

Mr. Bruce Arcurio, Chief School Administrator

Mrs. Patricia Duell, School Business Administrator/Board Secretary

PLEDGE OF

ALLEGIANCE:

D. Elwell *led the Board in the Pledge of Allegiance.*

PRESIDENT'S COMMENTS:

None

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

As Attached

Action Item 22-CSA-02:

BE IT RESOLVED that the Board of Education hereby accepts the **HIB report** for the month of October 2021.

Motion by J. Carruthers, Second by D. Nugent. The resolution is adopted by the Board on a roll call vote as follows: 3 ayes, 0 No, 0 Abstain.

CSA Discussion:

Discussion on the hiring of Mr. Pepe for the Basic Skills position.

POLICY REVIEW-Second Reading

<i>Policy #</i>	<i>Title</i>	<i>Regulation #</i>	<i>Title</i>
2422	<i>Comprehensive Health and Physical Education (M)</i>		
2467	<i>Surrogate Parents and Resource Family Parents (M)</i>		
5111	<i>Eligibility of Resident/Non-Resident students (M)</i>		
5114	<i>Children displaced by Domestic Violence (M)</i>		
5116	<i>Education of Homeless Children</i>		
7432	<i>Eye Protection (M)</i>	7432	<i>Eye Protection (M)</i>
8420	<i>Emergency and Crisis Situations(M)</i>		
8420.1	<i>Fire and Fire Drills (M)</i>		
8540	<i>Child Nutrition Programs (M)</i>		
8600	<i>Student Transportation (M)</i>		
8810	<i>Religious Holidays (Abolished)</i>		
6115.01	<i>Federal Awards/Funds Internal Controls-Allowability of Costs (M)</i>		
6115.02	<i>Federal Awards/Funds Internal Controls – Mandatory Disclosures (M)</i>		

6115.03	<i>Federal Awards/Funds Internal Controls – Conflict of Interest</i>		
6311	<i>Contracts for Goods or Services Funded by Federal Grants (M)</i>		
1648	<i>Restart and Recovery Plan (Abolished)</i>		
1648.02	<i>Remote Learning Options for Families (Abolished)</i>		
1648.03	<i>Restart and Recovery Plan-Full Time Remote Instruction (Abolished)</i>		
1648.11	<i>The Road Forward COVID-19-Health and Safety (M)</i>		

Report of the School Business Administrator:

Informational: The next meeting is Thursday, December 2, 2021 at 6:30 pm.

Election Results – Mary Melfi emailed me today with the final results of the election:

Dan Elwell – 3 year term

Jacklyn Carruthers -3 year term

Benedict Valliere – 2 year unexpired term (write in candidate)

Grant Funds – We finally received some money from FEMA to reimburse us for some of the COVID related expenses that we had last year. This was a very time consuming project and it wasn't definite if we would get anything at all. We got \$7,650.33 deposited into our General Fund in October.

Capital Projects – The Architect expects to have a proposal to us by the end of next week for the tentative kitchen/music room project.

ACTION ITEMS 22-BA-16 THROUGH 22-BA-20:

Action 22-BA-16:

BE IT RESOLVED, That the Board of Education hereby approves the following Board Meeting Minutes for:

Minutes: Regular Session
October 5, 2021

Minutes, Executive Session
October 5, 2021

Action 22-BA-17:

BE IT RESOLVED, That the Board of Education hereby approves the Board Secretary Reports for the period ending:

September 30, 2021

Action 22-BA-18:

BE IT RESOLVED, That the Board of Education hereby approves the Treasurer's Reports for the period ending:

September 30, 2021

Action 22-BA-19:

BE IT RESOLVED, That the Board of Education hereby approves Line item transfers for the period ending:

September 30, 2021

Action 22-BA-20:

BE IT RESOLVED, That the Board of Education does hereby certify that as of the date of these reports, no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of NJAC 6A:23-2.1:

AND BE IT RESOLVED, that the Chief School Administrator recommends that the Lebanon Borough Board of Education accept the monthly financial reports of the Secretary and Treasurer of School Monies for the following periods:

September 30, 2021

AND FURTHER RECOMMENDS, in compliance NJAC 6A:23-2.11c (4), that the Board of Education certify that no major account has been over-expended in violation of NJAC 6A:23-2.11(b) and that as of this report date, sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Motion by D. Nugent, Second by J. Carruthers. The resolution is adopted by the Board on a roll call vote as follows: 3 ayes, 0 No, 0 Abstain.

BA Discussion:

Discussion on Architect fees.

OLD BUSINESS:

Discussion on outfitting the music room in the future and working with local music stores.

PUBLIC COMMENTS: AGENDA ITEMS

Please note that as a practice the Board limits public comments to three minutes.

District's Policy 0167 - Public Participation in Board Meetings. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may*
 - (a) *Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district;*
 - (b) *Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - (c) *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
 - (d) *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

Public Comments:

Marlene Baldinger commented on providing vaccines to children in the school, suicide prevention/mental health services, and corrected the spelling from the October minutes about the website “Niche”.

Ava Baldinger – Commented on the Wingman program, the size the proposed music room and delivery of report cards.

FACILITY/FINANCE/POLICY:***Action Items 22-FFP-29 through 21-FFP-34:*****Action item 22-FFP-29:**

BE IT RESOLVED that the Board of Education hereby approves the **payment of bills** for the period ending **November 12, 2021 in the amount of \$ 399,989.63.**

Action item 21-FFP-30:

BE IT RESOLVED that the Board of Education hereby **approves the second reading of the following policies and regulations:**

<i>Policy #</i>	<i>Title</i>	<i>Regulation #</i>	<i>Title</i>
2422	<i>Comprehensive Health and Physical Education (M)</i>		
2467	<i>Surrogate Parents and Resource Family Parents (M)</i>		
5111	<i>Eligibility of Resident/Non-Resident students (M)</i>		
5114	<i>Children displaced by Domestic Violence (M)</i>		
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7432	<i>Eye Protection (M)</i>	7432	<i>Eye Protection (M)</i>
8420	<i>Emergency and Crisis Situations(M)</i>		
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8600	<i>Student Transportation (M)</i>		

8810	<i>Religious Holidays (Abolished)</i>		
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6115.02	<i>Federal Awards/Funds Internal Controls – Mandatory Disclosures (M)</i>		
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1648	<i>Restart and Recovery Plan (Abolished)</i>		
1648.02	<i>Remote Learning Options for Families (Abolished)</i>		
1648.03	<i>Restart and Recovery Plan-Full Time Remote Instruction (Abolished)</i>		
1648.11	<i>The Road Forward COVID-19-Health and Safety (M)</i>		

Action item 22-FFP-31:

BE IT RESOLVED that the Board of Education hereby approves ***Memorandum of Agreement between Law Enforcement and School Officials for the 2021 school year.***

Action item 22-FFP-32:

BE IT RESOLVED that the Board of Education hereby approves the ***Facility Use applications for the LB PTA as follows:***

October 15, 2021

November 15-17, 2021

Movie Night

Book Fair

Action item 22-FFP-33:

BE IT RESOLVED that the Board of Education hereby accepts the NJSIG safety grant in the amount of \$2,000 for the 2021/2022 school year.

Action item 22-FFP-34:

BE IT RESOLVED that the Board of Education hereby approves the coordinated transportation agreement with the Hunterdon County ESC for the 2021-2022 school year.

Motion for Action Items 22-FFP-29 through 22-FFP-34:

Motion by J. Carruthers, Second by D. Nugent. The resolution is adopted by the Board on a roll call vote as follows: 3 ayes, 0 No, 0 Abstain.

FFP Discussion:

Discussion on facility use applications from the Borough.

RECOGNITION OF PUBLIC:

Please refer to Lebanon Borough BOE policy 0167 for public comment guidelines

Ava Baldinger commented on the art teacher and requested the creation of an art club in the future.

Marlene Baldinger commented on the excellent selection of special area teachers by Mr. Arcurio. She also offered the services of her older daughter Alexa, to do a makeover on our current mascot image – she feels the cougar graphic looks angry and can be improved.

NEW BUSINESS:

Discussion on the winter and spring concerts – virtual or in person.

Discussion on possibility of dropping the mask mandate in the future.

Discussion about the election and returning board members are thankful for the public's confidence in them.

PERSONNEL/NEGOTIATIONS/CURRICULUM/COMMUNICATIONS:**Action Items 22-PNCC-13 through 21-PNCC-15:****Action Item 22-PNCC-13:**

BE IT RESOLVED that the Board of Education hereby approves Michael Pepe as full time teacher at MA Step 1 for the period December 1, 2021 through June 30, 2022, at the pro-rated rate of 44,199.60.

Action Item 22-PNCC-14:

BE IT RESOLVED that the Board of Education hereby approves the extended FMLA leave for through December 23, 2021 for SMID# 98752215.

Action Item 22-PNCC-15:

BE IT RESOLVED that the Board of Education hereby approves **Chris Torres** to advise for a 10-12 week Basketball intramural club at the rate of \$400.

Motion for Action Items 22-PNCC-13 through 22-PNCC-15:

Motion by J. Carruthers, Second by D. Nugent. The resolution is adopted by the Board on a roll call vote as follows: 3 ayes, 0 No, 0 Abstain.

PNCC Discussion:

Discussion about the intramural basketball program, PTA will be reimbursing the board for half of the cost.

Discussion on hiring Mr. Pepe as a full time teacher, as it is a great choice.

ADJOURNMENT:

Action Item 22-AD-04:

BE IT RESOLVED that the Board of Education adjourns this meeting.

Motion by J. Carruthers, Second by D. Nugent. *The full membership of the Board adopts the resolution at 7:04 pm.*

Respectfully Submitted:

Patricia Duell
School Business Administrator/Board Secretary

Minutes prepared: November 12, 2021
Minutes remain unofficial until formally approved by the Board.

Daniel Elwell
Board President

Date