

**LEBANON BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

**Regular Business Meeting
November 12, 2024 at 6:45 pm**

CALL TO ORDER: D. Elwell called the meeting to order at 6:45 pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the public notice on September 16, 2024.

- a. Faxing to two newspapers designated by the Board – Hunterdon County Democrat and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in Lebanon Borough School
- c. Filing with the Clerk of Lebanon Borough

ROLL CALL:

Present:

Board Members:

Daniel Elwell, Board President
David Abeles, Vice President
Jacklyn Carruthers
Danielle Nugent
Benedict Valliere

District Administrators:

Dr. Bruce Arcurio, Chief School Administrator
Mrs. Patricia Duell, School Business Administrator/Board Secretary

PLEDGE OF

ALLEGIANCE: D. Elwell led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS:

Mr. Elwell welcomed everyone to the meeting and expressed gratitude to the elected officials that give up their time and energy to sit on the school board.

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

2024 Achievement Report

Achievement Report Discussion:

Discussion on how the small school size is an advantage to students by providing direct and personal instruction.

Discussion on what the scores represent, what can be reported and what can't be reported.

Discussion on sharing results with send/receive school as the 6th grade moves up.

Action 25-CSA-03:

BE IT RESOLVED that the Board of Education hereby accepts the School Safety and HIB report for the months of October 2024.

Motion by D. Abeles; Second by B. Valliere. The Board adopts the resolution on a roll call vote as follows: 5 ayes, 0 No, 0 Abstain

CSA Discussion:

Discussion on the use of Go Guardian in the classroom.

Discussion on NJEA convention attendees.

Report of the School Business Administrator:

Informational: Next Meeting date is scheduled for Monday December 9, 2024. Meetings will remain on the first Tuesday of the month at 6:30 pm for the 2025 calendar year.

Tentative election results – Daniel Elwell and Vincent Maglione were elected to the 2 open board seats for the 2025-2028 term.

ACTION ITEMS 25-BA-12 through 25-BA-16:

Action 25-BA-12:

BE IT RESOLVED, That the Board of Education hereby **approves the following Board Meeting Minutes for:**

Minutes: Regular Session
October 15,2024

Minutes Executive Session
October 15, 2024

Action 25-BA-13:

BE IT RESOLVED, That the Board of Education hereby **approves the Board Secretary Reports for the period ending:**

October 31, 2024

Action 25-BA-14:

BE IT RESOLVED, That the Board of Education hereby ***approves the Treasurer's Reports for the period ending:***

October 31, 2024

Action 25-BA-15:

BE IT RESOLVED, That the Board of Education hereby ***approves the Line item Transfers for the period ending:***

October 31, 2024

Action 25-BA-16:

BE IT RESOLVED, That the Board of Education does hereby certify that as of the date of these reports, no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10 c 3&4

AND BE IT RESOLVED, that the Chief School Administrator recommends that the Lebanon Borough Board of Education ***accept the monthly financial reports of the Secretary and Treasurer of School Monies for the following periods:***

October 31, 2024

AND FURTHER RECOMMENDS, that the Board of Education certify that no major account has been over-expended in violation of NJAC 6A:23A-16.10 and that as of this report date, sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Motion for ACTION ITEMS 25-BA-12 through 25-BA-16:

Motion by B. Valliere ; Second by J. Carruthers. The Board adopts the resolution on a roll call vote as follows: 5 ayes, 0 No, 0 Abstain

BA Discussion:

Change in December's meeting date due to conflict with Clinton Public School Winter Concert.

OLD BUSINESS:

Preschool Expansion Aid and Survey

Discussion on what to include in the survey, how & when it will be distributed as well as when results will be reported.

Discussion on when a decision will be made.

FACILITY/FINANCE/POLICY:

Action Items 25-FFP-29 through 25-FFP-32:

Action item 25-FFP-29:

BE IT RESOLVED that the Board of Education hereby approves the **payment of bills** for the period ending **November 12, 2024, in the amount of \$ 289,375.05.**

Action item 25-FFP-30:

BE IT RESOLVED that the Board of Education hereby approves the **Comprehensive Maintenance Plan and Schedule M-1** for the 2024/2025 school year.

Action item 25-FFP-31:

BE IT RESOLVED that the Board of Education hereby accepts the **New Jersey School Insurance Group Safety Grant** in the amount of \$2,000.00 for the 2024/2025 school year.

Action item 25-FFP-32:

BE IT RESOLVED that the Board of Education hereby approves the **Memorandum of Agreement between Schools and Law Enforcement** for the 2024/2025 school year.

Motion for Action Items 25-FFP-29 through 25-FFP-32:

Motion by B. Valliere; Second by D. Abeles. The Board adopts the resolution on a roll call vote as follows: 5 ayes, 0 No, 0 Abstain

FFP Discussion:

Discussion on MOA

PERSONNEL/NEGOTIATIONS/CURRICULUM/COMMUNICATIONS:

Action Items 25-PNCC-09:

Action Item 25-PNCC-09:

BE IT RESOLVED that the Board of Education hereby approves **SMID # 52815453** for **5 hours per week** to prepare **1st grade lesson plans** at the rate of **\$30 per hour** for the period **November 11, 2024 through December 20, 2024.**

Motion for Action Items 25-PNCC-09:

Motion by J. Carruthers; Second by B. Valliere. The Board adopts the resolution on a roll call vote as follows: 5 ayes, 0 No, 0 Abstain

Action Items 25-PNCC-10:

Action Item 25-PNCC-10:

BE IT RESOLVED that the Board of Education hereby accepts the resignation of 1st grade leave replacement teacher, Amanda Petty effective November 8, 2024.

Motion for Action Items 25-PNCC-10:

Motion by D. Abeles; Second by B. Valliere. The Board adopts the resolution on a roll call vote as follows: 5 ayes, 0 No, 0 Abstain

PNCC Discussion:

Discussion on why there is a need for lesson planning.

RECOGNITION OF PUBLIC:

District's Policy 0167 - Public Participation in Board Meetings. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for a period of public comments at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
- 2. Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
- 5. The presiding officer may*
 - (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district;*
 - (b) Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*

- (d) *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

Public Comments:

Marlene Baldinger – Commented on the difference between the decision made when the district changed the send/receive relationship and the new Pre-K funding decision and is happy to see the community outreach. Offered assistance and suggestions on how the borough council can help spread the word or have survey information available at their meetings. Commented on comparing our achievement results to other highly performing districts rather than just the state average.

NEW BUSINESS:

Ms. Carruthers gave an update on what is happening at Clinton Public School.

ADJOURNMENT:

Action Item 25-AD-03:

BE IT RESOLVED that the Board of Education adjourns this meeting.

Motion By: B. Valliere_Second by: D. Abeles. The full membership of the board adopts the resolution at 8:32 pm.

Respectfully submitted,

Patricia Duell
School Business Administrator/Board Secretary

Minutes prepared November 13, 2024
Minutes remain unofficial until formally adopted by the board.

Daniel Elwell
Board President

Date