

**LEBANON BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA  
Regular Business Meeting  
September 3, 2024 at 6:45 pm**

**CALL TO ORDER:** \_\_\_\_\_ called the meeting to order at \_\_\_\_\_ pm.

**PUBLICATION  
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on August 7, 2024.

- a. Faxing to two newspapers designated by the Board – Hunterdon County Democrat and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in Lebanon Borough School
- c. Filing with the Clerk of Lebanon Borough

**ROLL CALL:**

Present: *Board Members:*

\_\_\_\_\_ Daniel Elwell, Board President  
\_\_\_\_\_ David Abeles, Vice President  
\_\_\_\_\_ Jacklyn Carruthers  
\_\_\_\_\_ Danielle Nugent  
\_\_\_\_\_ Benedict Valliere

*District Administrators:*

\_\_\_\_\_ Dr. Bruce Arcurio, Chief School Administrator  
\_\_\_\_\_ Mrs. Patricia Duell, School Business Administrator/Board Secretary

**PLEDGE OF  
ALLEGIANCE:**

\_\_\_\_\_ led the Board in the Pledge of Allegiance.

**PRESIDENT'S COMMENTS:**

**REPORT OF THE CHIEF SCHOOL ADMINISTRATOR**

**Action 25-CSA-02:**

**BE IT RESOLVED** that the Board of Education hereby accepts the School Safety and HIB report for the months of August 2024.

**Motion by:** \_\_\_\_\_, **Second by:** \_\_\_\_\_.

**Roll Call:**

<i>D. Abeles</i>		<i>J. Carruthers</i>		<i>D. Nugent</i>	
<i>B. Valliere</i>		<i>D. Elwell</i>			

**Motion:**            *Carries*            *Tabled*            *Failed*

**CSA Discussion:**

**Report of the School Business Administrator:**

**Policy Review:**

**1<sup>st</sup> Reading:**

<i>Policy #</i>	<i>Name</i>	<i>Regulation #</i>	<i>Name</i>
<i>P 0141</i>	<i>Board Member Number and Term</i>		
<i>P 0141.1</i>	<i>Board Member Number and Term-Sending District</i>		
<i>P 0164.6</i>	<i>Remote Public Board Meetings During a Declared Emergency (M) - Abolished</i>		
<i>P 2200</i>	<i>Curriculum Content (M)</i>		
<i>P 3160</i>	<i>Physical Examination (M)</i>	<i>R 3160</i>	<i>Physical Examination (M)</i>
<i>P 4160</i>	<i>Physical Examination (M)</i>	<i>R 4160</i>	<i>Physical Examination (M)</i>
		<i>R 5200</i>	<i>Attendance (M)</i>
<i>P 5337</i>	<i>Service Animals</i>		
<i>P 5350</i>	<i>Student Suicide Program (M)</i>		
<i>P 7231</i>	<i>Gifts from Vendors (M) Abolished</i>		
<i>P 8420</i>	<i>Emergency and Crisis Situations (M)</i>		
<i>P8467</i>	<i>Firearms and Weapons (M)</i>	<i>R 8467</i>	<i>Firearms and Weapons (M)</i>

P 9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants		
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**Informational:** Next Meeting date is scheduled for Tuesday, October 1, 2024.

**Building and Grounds:** We have completed repairs to the parking lot and all storm drains, as well as pouring a sidewalk to the shed in the back of the building.

**Roof** – we have not been scheduled yet for roof repairs, we will coordinate a time that does not interfere with the students during the school year.

**Fence/Intruders** – We met with a representative from Fox Fence about the issue with people gaining access to the roof from the fence around the HVAC unit. The current fence is already a small chain link and have determined that they are not actually climbing the fence. We believe that they are getting a foothold on the gate latch and hoisting themselves up and over the fence, standing on the top rail and hoisting themselves onto the overhang above the doorway. As a temporary fix, we are going to move the fence back about 3 feet, and flip the gate and latch to make it more difficult to climb. They would have to attempt a big jump onto the overhang with the fence moved further away. A more permanent fix would be to remove the overhang for that doorway so they can't get up there at all.

**Fire Inspection** – I'm getting prices on re-treating our stage curtains, this is the final violation on our list.

**ACTION ITEMS 25-BA-06:**

**Action 25-BA-06:**

**BE IT RESOLVED,** That the Board of Education hereby **approves the following Board Meeting Minutes for:**

**Minutes: Regular Session**  
**August 12, 2024**

**Motion for Action Items 25-BA-06 :**

**Motion by:** \_\_\_\_\_, **Second by:** \_\_\_\_\_.

**BA Discussion:**

**Roll Call:**

<b>D. Abeles</b>		<b>J. Carruthers</b>		<b>D. Nugent</b>	
<b>B. Valliere</b>		<b>D. Elwell</b>			

Motion:            Carries            Tabled            Failed

**OLD BUSINESS:**

**FACILITY/FINANCE/POLICY:**

***Action Items 25-FFP-15 through 25-FFP-19:***

**Action item 25-FFP-15:**

***BE IT RESOLVED*** that the Board of Education hereby approves the **payment of bills** for the period ending **September 3, 2024 in the amount of \$149,074.27.**

**Action item 25-FFP-16:**

***BE IT RESOLVED*** that the Board of Education hereby approves the adoption of the Lebanon Borough Board of Education OPRA Request form as per N.J.A.C. 5:105 as attached.

**Action item 25-FFP-17 :**

***BE IT RESOLVED*** that the Board of Education hereby approves Language Instruction Educational Program as attached for the 2024/2025 school year.

**Action item 25-FFP-18:**

***BE IT RESOLVED*** that the Board of Education hereby Professional Development Plan as attached for the 2024/2025 school year.

**Action item 25-FFP-19:**

***BE IT RESOLVED*** that the Board of Education hereby **approves the first reading of the following policies and regulations:**

<b><i>Policy #</i></b>	<b><i>Name</i></b>	<b><i>Regulation #</i></b>	<b><i>Name</i></b>
<i>P 0141</i>	<i>Board Member Number and Term</i>		
<i>P 0141.1</i>	<i>Board Member Number and Term-Sending District</i>		
<i>P 0164.6</i>	<i>Remote Public Board Meetings During a Declared Emergency (M) - Abolished</i>		
<i>P 2200</i>	<i>Curriculum Content (M)</i>		
<i>P 3160</i>	<i>Physical Examination (M)</i>	<i>R 3160</i>	<i>Physical Examination (M)</i>
<i>P 4160</i>	<i>Physical Examination (M)</i>	<i>R 4160</i>	<i>Physical Examination (M)</i>
		<i>R 5200</i>	<i>Attendance (M)</i>

P 5337	Service Animals		
P 5350	Student Suicide Program (M)		
P 7231	Gifts from Vendors (M) Abolished		
P 8420	Emergency and Crisis Situations (M)		
P8467	Firearms and Weapons (M)	R 8467	Firearms and Weapons (M)
P 9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants		

**Motion for Action Items 25-FFP-15 through 25-FFP-19:**

Motion by: \_\_\_\_\_, Second by: \_\_\_\_\_.

**FFP Discussion:**

**Roll Call:**

<b>D. Abeles</b>		<b>J. Carruthers</b>		<b>D. Nugent</b>	
<b>B. Valliere</b>		<b>D. Elwell</b>			

Motion:            Carries            Tabled            Failed

**PERSONNEL/NEGOTIATIONS/CURRICULUM/COMMUNICATIONS:**

**Action Items 25-PNCC-04 through 25-PNCC-05:**

**Action Item 25-PNCC-04:**

**BE IT RESOLVED** that the Board of Education hereby approves the movement on the guide for SMID # 35378256 from BA+15 Step 14 to BA+30 Step 14 for the 2024/2025 school year.

**Action Item 25-PNCC-05:**

**BE IT FURTHER RESOLVED** that the Board of Education hereby approves the employment of Cara Hamrah as 3<sup>rd</sup> Grade Long Term Leave Replacement Teacher on BA Step 1 at the rate of \$22,803.30'

**Motion for Action Items 25-PNCC-04 through 25-PNCC-05:**

Motion by: \_\_\_\_\_, Second by: \_\_\_\_\_.

**PNCC Discussion:**

**Roll Call:**

<i>D. Abeles</i>		<i>J. Carruthers</i>		<i>D. Nugent</i>	
<i>B. Valliere</i>		<i>D. Elwell</i>			

**RECOGNITION OF PUBLIC:**

*District’s Policy 0167 - Public Participation in Board Meetings. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for a period of public comments at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
- 2. Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
- 5. The presiding officer may*
  - (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district;*
  - (b) Request any individual to leave the meeting when that person does not observe reasonable decorum;*
  - (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
  - (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**NEW BUSINESS:**

**ADJOURNMENT:**

**Action Item 25-AD-01:**

**BE IT RESOLVED** that the Board of Education adjourns this meeting.

**Motion By:** \_\_\_\_\_ **Second by:** \_\_\_\_\_

**All in Favor:** \_\_\_\_\_

**Time:** \_\_\_\_\_