

Lebanon Borough School District

“Where great things are happening!”

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Bruce Arcurio
Chief School Administrator
Tricia Duell
Business Administrator/Board Secretary



Dear LBS Families:

The mission of the Lebanon Borough School District is to facilitate the development of each child to his or her greatest potential. Recognizing individual differences among pupils and encouraging achievement is a cornerstone of the school district. Addressing not only basic skills that students need, but requiring them to think independently and critically is an essential purpose of the school district. The Lebanon Borough School District emphasizes the enhancement of student learning with the delivery of instruction through curriculum and programs that align with the New Jersey Student Learning Standards and reflects the ten New Jersey Professional Standards for Teachers. The Lebanon Borough School strives to provide each child with the ability and tools to achieve excellence.

Because who we are as individuals makes up what we are together, whether family, school, community, we have established the following character traits as an overall framework for our district and our schools. We know that we all learn best and most fully in an atmosphere where the opinions and rights of all are honored and respected. Therefore, our core values are:

Respect: The student demonstrates an understanding of respectful behavior, and conducts himself/herself in a respectful manner.

Responsibility: The student demonstrates an understanding of responsible behavior, and conducts himself/herself in a responsible manner.

Citizenship: The student demonstrates an understanding of the importance of knowing and practicing the values, beliefs, and principles of democracy.

We believe in your potential, your ability to learn, the talents you have to share, and the contribution you can make to our schools and to our future as a nation. The following sections will further outline our most important guidelines for making your school life most productive and positive.

Better Together,

Bruce Arcurio
Superintendent

BETTER TOGETHER!

Philosophy

The Lebanon Borough Board of Education believes that an effective instructional program requires an orderly school environment. The effectiveness of the educational program is, in part, reflected in and affected by the behavior of students. The emphasis on positive behavior creates an atmosphere of mutual respect and the appreciation of individual differences among staff, students, and parents as well as respect for District and community property.

The Lebanon Borough Board of Education expects students to conduct themselves in keeping with their level of maturity, and in such a way as to demonstrate proper regard for the rights and welfare of other students. Students are expected to conduct themselves in keeping with the educational purpose underlying all school activities, including the care of school facilities and equipment. The Lebanon Borough Board of Education believes that the standards of student behavior must be set cooperatively by interaction among students, parents/guardians, staff, and community producing an atmosphere that encourages students to grow in self-discipline.

Overview

Many policies and regulations govern the operation of a school district. This booklet will provide students and parents/guardians with an overview of important school and district policies and procedures, including student and parent responsibilities. These important policies and school regulations are in this booklet and can also be found on the district website at www.lebanonschool.org.

Parents/Guardians and students are to read and discuss each segment of the Student/Parent Handbook to gain a complete understanding of what is expected of them and what they can expect of Lebanon Borough School. However, any failure to do so will not excuse pupils or their parents/guardians from compliance with the standards, expectations, and penalties set forth in this Code. It is important to note that the policies, as set forth, are to assist students with the establishment of the boundaries between acceptable and unacceptable behavior. It is to be clearly understood that disciplinary action is the direct result of a student's misconduct. As required, certain infractions will be reported to local enforcement agencies. In addition to the disciplinary consequences, a student may receive support services.

All students, parents, and staff are subject to these guidelines

Purpose

The purpose of these regulations is to achieve the following:

- Foster the health, safety, social, and emotional well-being of pupils;
- Support the establishment and maintenance of civil, safe, secure, supportive, and disciplined school environments conducive to learning;
- Promote achievement of high academic standards;
- Prevent the occurrence of problem behaviors;
- Establish parameters for the intervention and remediation of pupil problem behaviors at all stages of identification; and

- Establish parameters for school responses to violations of the pupil discipline/code of conduct that take into account, at a minimum, the severity of the offenses, the developmental ages of the pupil offenders, and pupils' histories of inappropriate behaviors.

Rules of Conduct

The safety of each student in our school and the ability to maintain an appropriate environment for learning are of utmost importance. The following policies and expectations are designed to make all of the members of our school community aware of rules, responsibilities, and consequences. To accomplish our goals, it is imperative that students, parents and school staff work together in making Lebanon Borough School the best it can be.

- All pupils are bound by law, policies of the Board of Education, and the administrative regulations of this school district.
- In order to help ensure a respectful, responsible learning environment in school, on the bus, and at all school sponsored activities, we hold the following expectations for our students:
 - We will be on time and attend every class every day.
 - We will always put forth our best effort.
 - We will attain academic achievement consistent with our ability and complete all assignments.
 - We will treat everyone with respect and civility. We understand that we are responsible for our actions and their effect on others.
 - We will speak up if we see others being treated unfairly, being bullied or harassed. Bullying and harassment in all its forms are unacceptable. We shall not contribute to any such interaction if it is being observed.
 - We will exhibit ethical behavior as it applies to tests, assignments and other work for which we are responsible.
 - We will abide by school rules that have been developed to assure the safety of all those in the school community.
 - We will accept disciplinary consequences with dignity and a resolve to improve our performance and conduct.
 - We will uphold the school's expectations for appropriate dress and the proper use of electronic devices and other materials.
 - We will respect school property and the property of others and help to keep them free from damage.
 - We will maintain a drug free environment; we will not possess, consume, or sell tobacco, drugs, or alcohol in any form while at school, on school grounds, or attending a school-related function.
 - We will refrain from using foul, abusive, derogatory, or demeaning language, including racial and ethnic remarks. We will use appropriate and acceptable language.

- In addition, pupils shall not:
 - Be insubordinate to teachers or other school staff members or disregard their instructions or demonstrate lack of respect for their authority
 - Create disorder or disruptions on school premises;
 - Use, threaten, or incite the use of physical force against other pupils, staff members, or visitors to the school
 - Possess or use weapons or any implement intended to harm others;
 - Convey information about other pupils or staff members known to be false;
 - Act so recklessly as to endanger the safety of others;
 - Enter school premises or any specific portion of the premises without permission and without authority; i.e., entering a classroom without a teacher or entering the building before 8:20 in an unsupervised area.
 - Falsify an excuse or any school document; i.e., parent notes as well as plagiarism
 - Sound or cause to be sounded a false alarm for fire, bomb, or other condition or circumstance hazardous to others;
 - Join or create a student society or club that promotes exclusivity or designed to be exclusive in nature
 - Engage in any other unreasonable activity expressly prohibited by a school staff member in authority.

- The Chief School Administrator or designee has the right to impose a consequence on a pupil for conduct away from school grounds pursuant to N.J.A.C. 6A:16-7.6. This authority shall be exercised only when it is reasonably necessary for the pupil's physical or emotional safety, security, and well-being or for reasons relating to the safety, security, and well-being of other pupils, staff, or school grounds, pursuant to N.J.S.A. 18A:25-2 and 18A:37-2 or when the conduct which is the subject of the proposed consequence materially and substantially interferes with the requirements of appropriate discipline in the operation of the school. Consequences shall be handled in accordance with Policy and Regulation 5600, pursuant to N.J.A.C. 6A:16-7.1, and as appropriate, in accordance with N.J.A.C. 6A:16-7-2, 6A:16-7.3, or 6A:16-7.5.

Staff Responsibilities

In order to instill in each student an understanding of, and an ability to demonstrate appropriate behavior, staff members have a responsibility to:

- Clearly define behavioral expectations, boundaries, and behavioral supports;
- Implement evidenced-based programs for social/emotional learning to promote the development of abilities needed to fulfill the behavioral expectations established by the school district;

- Provide positive recognition for good conduct and academic success that include supportive interventions and referral services, when appropriate;
- Be firm, fair, and consistent in responses to violations of students' behavioral expectations;
- Provide an educational experience that enables each student to attain his/her full potential and contribute positively to the school community
- Act as an effective role model for students to emulate;
- Exercise respect and civility in all interactions with staff, students, and members of the community;
- Use appropriate and acceptable language when communicating with students.
- Keep appropriate, direct, and timely communication between home and school. Positive and effective communication serves as the foundation for the home-school partnership. Parents should also be informed of consequences related to their children.
- Work in partnership to provide each student an appropriate educational program.
- Comply with requirements of New Jersey Administrative Code and District policies and procedures.

Parent/Guardian Expectations

- Model positive modes of behavior and good manners, Acting as an effective role model for students to emulate;
- Insist on his/her child's punctual and regular school attendance.
- Exercise respect and civility in all interactions with staff, students, and members of the community.
- Explain and discuss the code of conduct with his/her child.
- Reinforce student compliance with the code of conduct.
- Provide emotional, social, and academic support in the student's school life.
- Adhere to all policies and procedures of the school district.

Dress Code

It is the Lebanon Borough School's intent to maintain an appropriate code of dress that will not infringe upon individual expression, yet will uphold an appropriate environment.

General guidelines include:

- Pupils are expected to be clean and well groomed in their appearance.
- Pupils are expected to avoid extremes in appearance that are disruptive or distracting.
- Dress or grooming that jeopardizes the health or safety of the pupil or of other pupils or is injurious to school property will not be tolerated

Specific applications of these guidelines are:

- All shirts and blouses must cover midriff, back, sides, and all

- undergarments, including bra straps, at all times. Plunging necklines are not permitted;
- See-through or mesh fabrics, spaghetti straps, straps that untie, racerback tops, or halter-tops may not be worn unless they are layered with a top which itself follows the dress code. Bare midriff, any clothing which exposes the abdominal area, halter tops,
 - strapless tops, and tank tops with straps that are less than 1 inch wide are not permitted;
 - All shoulder straps must be at least one inch wide;
 - All trousers, pants, or shorts must totally cover undergarments, including boxer shorts;
 - Dresses, shorts, and skirts must be an acceptable length (just below fist level when arms are straight). Dresses, shorts and skirts must comply with the dress code regardless of whether tights are underneath;
 - Clothing and footwear traditionally designed as undergarments, sleepwear or beachwear are not permissible;
 - When leggings are worn, the shirt or blouse must cover to the top of the thigh both in front and back.
 - Overly tight-fitting, or overly loose clothing may not be worn in school;
 - Clothing and accessories with obscene or profane language, that are gang related, or with images or advertisements with references to drugs, alcohol, tobacco, racism, or violence are not permissible;
 - Head coverings, including hats, caps, and hoods, may not be worn inside the school building. Head coverings worn for religious/cultural or medical reasons are the only exception;
 - Footwear must be appropriate for safe participation in all types of school activities and be conducive to a positive learning environment. Footwear must be worn and securely fitted at all times. For example, but not limited to:
 - -- No flip-flops that are designed as beachwear (foam, flimsy, without a hard sole)
 - No slippers (without a sole intended for street wear)
 - No shoes with heels so high as to cause a tripping hazard
 - No footwear that has wheels or cleats
 - No other footwear deemed to be unsafe

Inappropriate dress of students in grades pre-K – 3 will be addressed on an individual basis.

Students whose attire does not meet the dress code will not be allowed to return to class until they have proper attire. Repeat infractions will result in disciplinary

action.

Outdoor Recess Rules and Expectations

- At all times follow the instructions of the playground supervisors.
- You must have permission from the playground supervisor to go inside for any reason.
- You must remain visible to the playground supervisors at all times.
- When directed by the playground supervisor, all games stop and you are to line up in the designated area for your class. If you took out equipment, please return it to the equipment container.
- Games that involve collisions, tripping, wrestling, pulling, hitting, or tackling (e.g. taking hats, tackle football) are not permitted.
- If you are injured in any way, you should remain in place until the supervisor attends to you.
- If you see an accident/injury, you should report it to the playground supervisor immediately. Never try to pick up or move someone who is injured.

Playground Equipment Rules and Expectations

- Do not use equipment without proper supervision. Use them for intended purposes only.
- Do not use the equipment or swings when weather conditions affect the overall safety of the equipment.
- Dismounting/exiting equipment must be done in a safe manner.
- Tag games or running is not permitted in these areas.
- Do not hang upside down while on the bars or equipment.
- If you can reach the bars, you are allowed to go on them. No one is allowed to lift you onto the bars.
- No pushing, shoving, kicking, biting or harassing at any time.
- Wait patiently for your turn.
- Do not cross under the areas where other children are climbing or hanging on the bars.
- Go down the slides feet first and do not climb up them.
- Do not stand at the bottom of the slides.
- Do not jump off the swings, steps or high equipment.
- Do not walk in front of or behind the swings.
- Do not pick up, throw, kick or remove mulch.
- See an adult if you have any problems.

Cafeteria

A cafeteria is maintained at our school to provide the students an appropriate atmosphere to eat their lunches. Students are expected to be courteous to staff and each other at all times. Students who misbehave at lunch may be denied cafeteria

privileges. School rules for the cafeteria are as follows:

- Walk at all times.
- Remain seated during the lunch period.
- Remain in the cafeteria. Ask permission of the staff on duty to leave.
- Speak softly.
- Clean your area before leaving, including under, on, and around the table.
- No glass bottles may be brought into the cafeteria for safety reasons.
- Energy drinks are not allowed anywhere in the building.
- Leave the cafeteria only when dismissed by a member of the staff. No food should be taken from the cafeteria.

Attendance at After School Events

Students who wish to attend after-school or evening events must be accompanied by a parent unless otherwise specified. Students who attend an event must stay within the event location area. Wandering throughout the building is not allowed. Any student not following these rules will be subject to disciplinary consequences, may have to be picked up by their parents, and may be barred from attending future events.

It is the parent's responsibility to ensure that their children are properly supervised and that they remain in the designated area of the event.

Cell Phones and Electronic Communication Devices

Pupils are not permitted to use cellular telephones or any electronic devices while school is in session. Cellular telephones must be turned off while the pupil is in the school building and must be stowed in the student's backpack between the hours of 8:20 am and 3:00 pm. Cell phones may only be turned on after school has concluded for the day and the student.

Students in possession of cellular telephones that are turned on in violation of this policy will be subject to the following disciplinary action.

1st Offense: The student will have his or her phone confiscated and stowed in the front office for the remainder of the day. The student will be permitted to pick up his or her cell phone at the end of the school day.

2nd Offense: The student will have his or her phone confiscated and stowed in the front office for the remainder of the day. After 3:00 pm the student's parent can pick up the cell phone.

3rd Offense and Beyond: The student will be assigned a lunch or after school detention and will have his or her phone confiscated and stowed in the front office for the remainder of the day. After 3:00 pm the student's parent can pick up the cell phone.

Disciplinary Measures

The following disciplinary measures may be applied as appropriate to the student's violation of school rules. Determination regarding the following disciplinary measures will be at the discretion of the Lebanon Borough School Administration in accordance with school policy.

In assigning discipline for problem behavior, the nature of the behaviors, the developmental ages of the students, and the students' individual histories of problem behaviors and performance shall be taken into consideration. Administration and staff promote positive social skills, and allow students the opportunity to self-reflect and identify positive decision-making skills.

Measures are only loosely listed in order of severity; however, they may be administered in any order and in any combination. Consequences include, but are not limited to those listed below.

- Verbal Warning/Informal meeting between teacher and student. A school staff member in authority may speak with a student for his/her unacceptable conduct and warn the pupil that additional misconduct may warrant a more severe penalty.
- Formal Conference with the student
- Temporary Removal from Classroom. The classroom teacher may direct the pupil to report to the office of the administrator in charge of pupil discipline. The administrator in charge of discipline will interview the pupil and determine which, if any, additional disciplinary steps are indicated.
- Involvement of the School Social Worker/Counselor or other non-administrative members of the educational support staff
- Lunch Detention
- Loss of recess
- Parent/teacher contact or conference.
- Detention(s) with a teacher. Students may also be assigned classroom detentions for disciplinary issues. The pupil may be required to report before or after the school day to detention. These may be served any day of the week. The teacher will call the parent in advance of the detention. Transportation will be the responsibility of the parents.
- Office detention. Students may also be assigned an Office Detention by an administrator. Transportation will be the responsibility of the parents. Children may not walk home and may not attend evening school events or extracurricular activities.
- Grading. A pupil who has cheated on a test or assignment, plagiarized material, falsified sources, refused to submit assignments, or otherwise indulged in academic dishonesty or
- negligence may suffer a reduced grade by virtue of the disqualified or missing work. In no other instance may a pupil's grade be lowered as a direct penalty for misconduct.
- Referral to administration.

- **Loss of privileges**
 - The pupil may be deprived of the privilege of:
 - Moving freely about the school building,
 - Participation in co-curricular or inter/interscholastic activities,
 - Attendance at a school-related social or sports activity,
 - Participation in assembly programs, dances, parties, and other school-related functions;
 - Participation in field trips
 - Access to the school Internet and building network;
 - Participation in promotion exercises, or
 - Any other privilege the Building Principal or designee determines may be appropriate and consistent with Policy 5600 and N.J.A.C. 6A:16-7.1 et seq.
- **Community Service** - A student may be assigned a task within the school or on school grounds that serves the school community.
- **In-school Suspension.** The pupil may be removed from his/her regular classes and required to report to an in-school suspension program for supervised study.
- **Suspension.** After a suspension, a re-entry conference with the principal or designee must take place with the child and his/her parent before the child can be readmitted to school. It is up to the principal or designee to determine if the child is ready to re-enter school.
- **Referral to the Board of Education.**
- **Continued disruption** may result in placement in an alternative learning environment
- **Expulsion.** The Board may expel a general education pupil from school, pursuant to
- N.J.S.A. 18A:37-2, N.J.A.C. 6A:16-7.5, and Policy 5620. Expulsion is an extremely serious disciplinary measure; it deprives the pupil of his/her right to a thorough and efficient education and will not be imposed without the due process set forth in Policies 5610 and 5620.
- **Referral to a law enforcement agency.**

Remedial Measures/Behavioral Supports

The following remedial measures may be taken to aid in correcting pupil conduct and to ensure that the pupil is properly placed in an appropriate educational environment and is not in need of special education and/or related services.

- **Restitution and Restoration**
 - The pupil may be required, to:
 - Make restitution, in kind or cost or labor, for any loss he/she has caused; or
 - Restore to its former condition, by his/her own labor, any

- property the pupil has damaged or defaced.
- A pupil who refuses to make restitution or restoration as directed may be disciplined by one or more of the measures included at paragraph C.
- **Counseling**
 - The pupil may be required to consult with School Social Worker to determine the causes of his/her misconduct and to assess the need for a change in educational placement.
 - The School Social Worker/counselor will explain:
 - Why the pupil's conduct is unacceptable to the school and damaging to the pupil,
 - What the consequences of continued misconduct are likely to be, and
 - Appropriate alternate behaviors.
 - The School Social Worker/counselor may refer the pupil, as appropriate, for additional counseling, evaluation, intervention, treatment, or therapy. Referrals may be made to:
 - The Child Study Team,
 - Intervention and Referral Team,
 - A public or private social agency, or
 - A legal agency.
- **Parent Conferences/Communication**
 - The pupil may be required to attend a meeting with his/her parent(s) and appropriate staff members to discuss the causes of the pupil's behavior, possible remediation, potential disciplinary measures, and alternative conduct.
- **Alternate Educational Program**
 - The pupil may be assigned to an alternate educational program as recommended by the pupil's guidance counselor, classroom teacher, Child Study Team, and/or administrative personnel.

Behavioral Supports

Positive behavior is reinforced, rewarded and acknowledged by individual classroom teachers and administration. Acknowledgement is at the discretion of the teacher and administration and may include, but is not limited to the following:

- LBS Better Together PBSIS system
- Activity period offerings
- Behavior contract
- Classroom positive behavior plans and reward systems
- Co-curricular encouragement
- Extra recess
- Free time on Computer
- Lunch Bunch/Club

- Morning announcement acknowledgement
- Participation in special activities
- Peer Mentors
- Positive note, email or phone call to home
- Character education instruction
- Social rewards – attention, praise or thanks
- Student Council and service on school committees
- Work posted on bulletin boards or hallways

C. Disciplinary Procedures

- The Pupil Discipline/Code of Conduct Policy and Regulation 5600 shall be disseminated annually to all school staff, pupils, and parent(s). The CSA will distribute these documents to all pupils each school year and to transferring pupils upon their enrollment in this district.
- Teachers and administrators in charge of pupil discipline shall make every effort to administer these rules consistently and fairly.
- The staff member who disciplines a pupil for conduct shall, however minimal the offense or the discipline,
 - Orally inform the pupil of the conduct for which he/she is being disciplined; and
 - Offer the pupil an opportunity to deny the charge or to present extenuating circumstances.
- Where the discipline is greater than an admonishment, the pupil's parent(s) or legal guardian(s) will be notified of the offense and of the discipline imposed and will be offered an opportunity to confer with the administration.
- Where the offense is serious and the discipline greater than detention, every effort will be made to notify the parent(s) prior to the informal hearing.
- An in-school suspension, suspension from school, or expulsion will be conducted in strict accordance with law and Policies 5610 and 5620.

Pupils with Disabilities

For pupils with disabilities, subject to Individualized Education Programs in accordance with 20 U.S.C. § 1400 et seq., the Individuals with Disabilities Educational Improvement Act, and accommodation plans under 29 U.S.C. §§ 794

and 705(20), pupil discipline and the code of conduct shall be implemented in accordance with the components of the applicable plans.

Pupil Rights

Pupils subject to the consequences of the Pupil Discipline/Code of Conduct Policy and Regulation shall be informed of their rights, pursuant to N.J.A.C. 6A:16-7.1(c)3.i. through vii., that include:

- Advance notice of behaviors that will result in suspensions and expulsions that have been identified under authority of N.J.S.A. 18A:37-2;
- Education that supports pupils' development into productive citizens;
- Attendance in safe and secure school environments;
- Attendance at school irrespective of pupils' marriage, pregnancy, or parenthood;
- Due process and appeal procedures, pursuant to N.J.A.C. 6A:3-1.3 through 1.17, N.J.A.C. 6A:4 and, where applicable, N.J.A.C. 6A:14-2.7 and 2.8;
- Parent notification consistent with the policies and procedures established pursuant to N.J.A.C. 6A:16-6.2(b)3; and
- Protections pursuant to 20 U.S.C. § 1232g and 34 CFR Part 99, Family Educational Rights and Privacy Act; 20 U.S.C. § 1232h and 34 CFR Part 98, Protection of Pupil Rights Amendment; N.J.A.C. 6:3-6, Pupil Records; 45 CFR § 160, Health Insurance Portability and Accountability Act; 20 U.S.C. § 6301, Title IV(A)IV § 4155 of the Elementary and Secondary Education Act as reauthorized under the No Child Left Behind Act; 42 CFR Part 2, Confidentiality of Alcohol and Drug Abuse Patient Records; N.J.S.A. 18A:40A-7.1, School-based drug and alcohol abuse counseling; information from participants; disclosure; N.J.A.C. 6A:16-3.2, Confidentiality of pupil alcohol and other drug information; N.J.S.A. 18A:36-19, Creation; Pupil Records: Maintenance and Retention, Security and Access; Regulations; Non-Liability; N.J.A.C. 6A:14-2.9, Student Records; as well as other existing Federal and State laws pertaining to pupil protections.

Records

- Instances of pupil discipline will be recorded in the pupil's file in strict compliance with N.J.A.C. 6A:32-7.1 et seq. and Policy No. 8330.
- When a pupil transfers to a public school district from another public school district, all information in the pupil's record related to disciplinary actions taken against the pupil by the school district and any information the school district has obtained pursuant to N.J.S.A. 2A:4A-60, disclosure of juvenile

information; penalties for disclosure, shall be provided to the receiving public school district, in accordance with the provisions of N.J.S.A. 18A:36-19(a), N.J.A.C. 6A:32-7.5(e)10.iv., and N.J.A.C. 6A:16-7.10.

- The record shall be provided within two weeks of the date that the pupil enrolls in the receiving district.
- Written consent of the parent or adult pupil shall not be required as a condition of the transfer of this information, however, written notice of the transfer shall be provided to the parent or the adult pupil.
- When a pupil transfers to a private school, which includes all sectarian or nonsectarian nonprofit institutional day or residential schools that provide education for pupils placed by their parents and that are controlled by other than public authority, all pupil disciplinary records, with respect to suspensions or expulsions, shall be provided by the public school district of residence to the private school upon written request from the private school, in the same manner as such records would be provided by a public school district of residence to another public school district, pursuant to N.J.A.C. 6A:16-7.10(b).
- The Board shall not use a pupil's past offenses on record to discriminate against that pupil.
- All pupil disciplinary records maintained in the district shall conform with the requirements set forth in N.J.A.C. 6A:16-7.10(d).

Annual Report

The Superintendent of Schools shall report annually on the implementation of the Pupil Discipline/Code of Conduct Policy to the Board at a public meeting. The annual summary shall contain, at a minimum:

- A numerical inventory of all violations of the pupil behavioral expectations in the Pupil Discipline/Code of Conduct Policy and Regulation;
- Associated school responses to the violations of the pupil behavioral expectations;
- An explanation and evidence of the effectiveness of the Pupil Discipline/Code of Conduct Policy and Regulation. The explanation and evidence, at a minimum, shall address:

- The degree of effectiveness of the school district's activities in achieving the purposes of the Pupil Discipline/Code of Conduct Policy and Regulation, pursuant to the purposes as outlined in A. above; and
- The degree and effectiveness of the implementation of the contents of the Pupil Discipline/Code of Conduct Policy and Regulation.
- Any proposed changes to the school district's current policies, procedures, programs or initiatives, based on the annual report.

D: Support Agencies

Tri county CMO/Perform Care

1-877-652-7624

Safe in Hunterdon

908-788-4044

Mental Health Crisis Hotline

908-788-6400

Family Crisis Intervention Program

908-788-6401

Children's Mobile Response & Stabilization Services

877-652-7624

Hunterdon Behavioral Health

908-788-6401

Catholic Charities

908-782-7905

Division of Child Behavioral Health Services

877-788-7624

Hunterdon Drug Awareness

908-788-1900

Hunterdon Prevention Resources

908-782-3909

Legal Assistance

908-788-7979

County Resource Guide www.co.hunterdon.nj.us/humanservices

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Bruce Arcurio
Chief School Administrator
Tricia Duell
Business Administrator/Board Secretary

LEBANON BOROUGH SCHOOL DISTRICT Code of Student Conduct Signature Page

Please complete and return the bottom portion of this form to your student's homeroom teacher

Dear Parents/Guardians:

The goal of our Student Code of Conduct is to provide all members of the LBS community with a clear set of standards and expectations for behavior and character development. We believe that our CSC reflects the vision and shared beliefs of the various constituencies of our educational community.

The success of our CSC is dependent upon the involvement of our entire school community. It is our collective responsibility to model these expectations and instill these principles and attributes in our children. While there are consequences and disciplinary measures throughout the document, our goal was to create a CSC that presents students with a guide for making positive choices and clear guidelines for finding success as students, as members of a school community, and as members of a society.

As a parent or guardian of a Lebanon Borough School student, I have received and have read or have had the opportunity to read the *Code of Student Conduct* of the Lebanon Borough School District. I have discussed with my child the necessity and importance of following the disciplinary guidelines and procedures as described in this booklet. I understand that a violation of these rules may result in disciplinary action, which may vary depending on the seriousness of the offense.

STUDENT'S NAME (Print) _____

SIGNATURE _____ DATE _____
(Grades 3-6 must sign,)

PARENT'S NAME (Print) _____

SIGNATURE _____ DATE _____

NOTICE: Failure to sign and return this page will not excuse any student, parent or guardian from adherence to the standards and expectations set forth in the Code of Student Conduct, nor will it prevent imposition of pupil discipline in accordance with the provisions of the Code and District policies and procedures.

BETTER TOGETHER!